

Pannal and Burn Bridge Parish Council

Pannal and Burn Bridge Parish Council Meeting

Minutes of a Parish Council Meeting

held in the Function Room of Pannal Village Hall

At 6.30pm on Tuesday 10th March 2020

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Dave Oswin (Vice-Chairman), Cllrs Cathy Burrell, Ian Birchall, Steve Cobb and Ryan Dall in addition to Ward Cllr John Mann and NYCC Cllr Cliff Trotter

- 1) **Apologies for Absence** – Cllr Howard West (holiday). Cllr Harvey Alexander unexplained absence.
- 2) **Declarations of interest** – there were none.
- 3) **Approval of Minutes of 13th February 2020 meeting** – these were approved as a true and correct record and duly signed.
- 4) **Opportunity for public comment for items not on the agenda** – none present.
- 5) **To update on HBC's compliance team's handling of the opening of Thirkhill Drive** – Cllr John Mann confirmed that the placement of the temporary road blocks at the entrance to the drive were roughly in the position of the proposed traffic calming measures contained in the future proposal. The Vice-Chairman and councillors further confirmed their recognition and growing anxiety regarding the ignored – and ineffectiveness – of this measure with no road markings in place to indicate to drivers using the drive as a thoroughfare as to any priority with access / egress onto Station Road. Councillors expressed their ongoing anxiety with regard to pedestrian safety and very much feared the consequences of a person or vehicular accident with its associated liability. Vice-Chairman represented the council's extreme frustration at the ineptitude of HBC in addressing this situation given that it was their specific omission in not including within the developer's Reserved Matters terms that this matter (covering no access onto the drive until the build development had been completed and without the planned traffic calming measures) had been agreed by all parties.

Cllr John Mann acknowledged the dire situation and confirmed that he would write to NYCC / HBC requesting the authority's adoption of the drive. Parish Council to also write.
- 6) **To update on proposals for a Pannal to Harrogate cycle route** – Cllrs Dave Oswin and Cathy Burrell met with the cycle forum on 27th February. Members of the cycle forum clarified that it was their intent to ascertain if some S106 money was still available to support a cycle footpath along the A61 with the Parish Council contemplating a link from the A61 point to Pannal under the umbrella of the Neighbourhood Plan. Vice-Chairman confirmed that the council still hoped to create a Park and Stride behind the church which could be linked with a cycle path.
- 7) **To update regarding the confirmed inclusion of site PN20 within the Local Plan** – confirmation had been received that PN20 is to be retained in the Local Plan. Chairman had received clarification from the School that it was not their intent to develop the site but expressed enthusiasm for a shared allotment usage of the area. Cllr John Mann suggested a meeting between Tracey Rathmell, the School and councillors which could well prove useful in furthering Pannal's interests.
- 8) **Progression of the Neighbourhood Plan and any consultancy usage** – Cllr Cathy Burrell will contact the historic group who had been involved to ascertain their future commitment in development of the Plan. She had acquired an estimate of cost breakdowns submitted by a consultancy who could provide support and this item will be included on the April agenda.
- 9) **To update on the Neighbourhood Watch meeting (3rd March)** – Cllr Cathy Burrell confirmed the motivation of those present in pulling together a more cohesive approach in the Pannal and Burn Bridge area which would largely be organised / overseen by a number of co-ordinators. A flyer is in the process of being produced for a door-drop to all parishioners seeking their interest and support together with a request for contact details which will be held by the Parish Council. RESOLUTION

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was made for the printing costs of these flyers (approximately 1200).

- 10) To confirm the completion and upload of the Website Accessibility Statement onto the website** – clerk confirmed that its website provider, VisionICT, had completed and uploaded this statement in accordance with the new regulations.
- 11) To confirm the arrangements for the Great British Spring Clean** – this was set for Saturday 28th March, with all those involved to meet in the church car park at 10am with confirmation sent to Mrs Liz Brown who had helpfully organised posters and equipment.
- 12) The 2020 /2021 budget** – RESOLVED to accept the budget as set out with Cllr Ian Birchall to include a £15,000 budget for designation to the Neighbourhood Plan support.
- In addition, some discussion was made for a list of suggestions for community expenditure (such as a footpath across Crimple Meadows green to the play area / bench provision / adult gym equipment provision). Item to be included on April's agenda.
- 13) Consideration (and resolution) to accept the circulated draft Complaints Policy** – RESOLVED to approve the policy.
- 14) Finance:**
- a. The current account and bank statement at 10th March 2020 were approved and signed off by Cllrs Oswin, Birchall and Burrell.
 - b. The payment of invoices and expense claims received at 10th March 2020 were approved and signed off by Cllrs Oswin, Birchall and Burrell.
- 15) Date and time of the next Council Meeting – 9th April 2020 at 6.30 pm**

Jane Marlow
Parish Clerk
12th March 2020