

# **Pannal and Burn Bridge Parish Council**

## **Pannal and Burn Bridge Parish Council Meeting**

### **Minutes of a Parish Council Meeting**

#### **held in the Function Room of Pannal Village Hall**

At 6.30pm on Thursday 13<sup>th</sup> February 2020

All meetings of the Parish Council are open to the Press and Public

**Present: Cllr Howard West (Chairman), Cllrs Dave Oswin, Cathy Burrell, Ian Birchall, Steve Cobb and Harvey Alexander in addition to NYCC Cllr Cliff Trotter**

- 1) **Apologies for Absence** – Cllr Ryan Dall (work reasons) and Ward Cllr John Mann (unwell).
- 2) **Declarations of interest** – there were none.
- 3) **Approval of Minutes of 9<sup>th</sup> January 2020 meeting** – these were approved as a true and correct record and duly signed.
- 4) **Opportunity for public comment for items not on the agenda** – three members of the public present, no comment made under this item.
- 5) **To update on the Parish Consultation Meeting, 22<sup>nd</sup> January 2020** – the Chairman qualified that with support from HBC cabinet members, the parish council's proposal regarding representation at NYCC meetings should be made officially to NYCC. This will be affected.
- 6) **To update on the Parish Council presence at Pannal Village Hall Open Day, 25<sup>th</sup> January 2020** – not very well-attended but with a new PCSO's presence. Cllr Cathy Burrell put forward the idea of holding a Neighbourhood Watch evening meeting with the idea of attracting attendance and the aim to more cohesively organise a village scheme: this was fixed for Tuesday, 3<sup>rd</sup> March in the function room at Pannal Village Hall at 7pm.
- 7) **To update on the YLCA Branch Meeting on 3<sup>rd</sup> February, 2020 including agenda items for the annual meeting in July** – the council's proposal regarding meeting representation will be included in the next meeting's agenda (8<sup>th</sup> June 2020). There was unanimous support in the request made that the leader of NYCC would be asked to attend as speaker at this meeting. Councillors will give thought to comments / questions they would like posed.
- 8) **To emphasise the significance of use of "@pannalandburnbridge-pc.gov.uk" email address** – precautionary comment was made at the YLCA meeting regarding any councillor's use of their own email address to cover council business. Three councillors requested to be set up with "pc.gov.uk" email addresses via Vision ICT.
- 9) **To update on HBC's compliance team's handling of the opening of Thirkhill Drive** – councillors expressed consternation and frustration regarding the ongoing use of the new road from the A61 roundabout through to Station Road causing continued anxiety for the safety and welfare of residents who are being exposed to unexpected traffic using the route as a "rat run" from the A61. Thirkhill Drive is an unadopted road without signage warnings or any traffic calming measures on egress to Station Road. In spite of many council alerts, emails and telephone calls to HBC no remedial measures – such as blocking off the exit – have been taken in addition to its usage being contrary to the owner's / HBC / NYCC's agreement. Councillors will continue to press this matter forward to ensure a satisfactory conclusion.
- 10) **To update on proposals for a Pannal to Harrogate cycle route** – Cllrs Dave Oswin and Cathy Burrell will meet on 27<sup>th</sup> February with representatives from a pro-cycling group with Cllr Dave Oswin clarifying that although there was some positive support from village cyclists for a route through the fields behind the church, an overwhelming number were opposed to it. The Chairman confirmed that NYCC have stated in writing that they "have no plans" to build a cycle route in this area.
- 11) **To propose any further actions that may be required regarding the Report on the Examination of the Harrogate District Local Plan** – the Chairman qualified that no surprises had arisen within the

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final report from the Government Inspector – or arising from the September submission on the Main Modifications to the Plan. PN16 (put forward as a Traveller Site), PN17 and PN19 had been removed from the Local Plan – success of which was acclaimed by an attending parishioner. PN20 (field adjacent to the School) had been predicated for use on the back of developing PN19. The parish council wished to procure PN20 for use as potential allotments. A Park and Stride on part of PN19 has been proposed with the Government Inspector confirming that any decision regarding this land would be made by HBC. Parishioners present at the meeting expressed concern on any future build within the SLA, particularly on the PN18 land destined for employment development, with Cllrs West and Oswin clarifying that constrictions placed on building height and size (as determined by the Inspector) were expected to potentially deter developers. Reassurance was given that the council would continue to fight hard against any inappropriate applications.

- 12) To decide upon a date for resumption of the Neighbourhood Plan** – this would resume once HBC had finally adopted the Local Plan. It was agreed that Cllr Cathy Burrell would contact a previously used consultant to ascertain a “ball park” figure for further involvement and work.
- 13) To decide upon any P&BBPC involvement in a collaborative parish councils’ magazine as proposed by Cllr Alexander** – confirmed that as this would be economically unviable the initiative would not be progressed.
- 14) To consider the Council’s need to be compliant with the Website Accessibility Regulations 2018** – the clerk had circulated details regarding these Regulations with resolution made to expend the £45 necessary for the website provider to produce and upload to the site an Accessibility Statement and by the deadline date of 23<sup>rd</sup> September 2020.
- 15) To decide on a date for the Great British Spring Clean – Saturday 28<sup>th</sup> March or 18<sup>th</sup> April 2020** – Saturday 28<sup>th</sup> March 2020 was agreed with 18<sup>th</sup> April as a reserve date if weather were to be inclement.
- 16) To confirm the proposal from the last meeting that the Precept for 2020 / 2021 be claimed at £33,600** – resolved and unanimously agreed.
- 17) Confirmation of VAT reimbursement made of £2,366.73 for period 1<sup>st</sup> April-31<sup>st</sup> December 2019** – received into bank 27<sup>th</sup> January 2020.
- 18) a) To advise on itemised expenditure 1<sup>st</sup> April 2019-31<sup>st</sup> January 2020 (clerk) and b) the budget (Cllr Birchall)** – clerk supplied councillors with a spreadsheet with Cllr Ian Birchall taking the meeting through a proposed and draft new year budget for 2020-2021. Some further input required given discussion on expenditure items for the village, ideas for which would be sought via Facebook.
- 19) To advise on the planting of bulbs as provided by HBC** – 300 free of charge daffodil bulbs would be provided via HBC to the council in October for local planting. Cllr Steve Cobb kindly agreed to organise the placement and planting.
- 20) Finance:**
  - a. The current account and bank statement at 13<sup>th</sup> February 2020 were approved and signed off by Cllrs West, Oswin and Birchall.
  - b. The payment of invoices and expense claims received at 13<sup>th</sup> February 2020 were approved and signed off by Cllrs West, Oswin and Birchall.

**21) Date and time of the next Council Meeting – 12<sup>th</sup> March 2020 at 6.30 pm**

Jane Marlow, Parish Clerk (14<sup>th</sup> February 2020)