**Pannal and Burn Bridge Parish Council**

**(DRAFT) Minutes of a Council meeting held in the Function Room of Pannal Village Hall**

At 6.30 pm on Thursday 14th March 2019

All meetings of the Parish Council are open to the Press and Public

**Present:** Parish Councillors but with apologies from Ian Birchall and Ryan Dall. Pannal resident Mrs Liz Brown was in attendance in addition to Councillors John Mann and Cliff Trotter.

1. **Apologies for absence** – received from Ian Birchall and Ryan Dall.
2. **Declarations of interest** – there were none.
3. **Attendance at the Congestion Meeting (14th March 2019) with Western Arc representatives –** it was resolved that Dave Oswin attend this significant meeting.
4. **Approval of Minutes of 14th February 2019 meeting –** these were approved as a true and

correct record and duly signed.

1. **Opportunity for public comment for items not on the agenda –**the letter from Richard Schofield to HBC Planning regarding the local plan was welcomed but until the definitive report is received, no further action or comment is required. It is encouraging to hear that HBC should remove PN17 and PN19 from its housing allocation but, as yet, nothing has been confirmed by HBC, therefore such information should be treated with caution. Cliff Trotter was asked if any progress had been made regarding the Crimple Meadows parking survey, details of which he received at the meeting on 14th February. The Chair confirmed that a significant amount of work had been undertaken by Mr David Hopkinson and the Council were keen to learn of its progress. Cliff Trotter commented that the document had been submitted and that he would follow up with regard to a response. In addition, in response to the Chair’s query concerning CIL to NALC, he qualified that this was held in abeyance pending a delayed Westminster committee meeting on 22nd March, and that he would advise back at a later date. Further comment from HBC on the subject would also be forthcoming in a similar timescale.

Cliff Trotter mentioned the availability of a £5,000 grant of which a portion could be directed towards offsetting the costs of some VAS equipment if NYCC insist on their specified equipment. We await their executive committee decision.

1. **To update on NYCC consultation on relief roads / congestion / by-passes, etc –** the Chair, in seeking Borough and County Councillor support, stressed that any traffic congestion consultation should be considered from a whole Borough perspective and not piecemeal. John Mann informed that the Council’s considerations were largely based on economic grounds regarding potential relief road options and confirmed that a whole-Harrogate traffic survey had been undertaken with the northern (and cheapest) relief option favoured. He added that the traffic flow from east to west was deemed a priority to meet potential growth and relieve current congestion which had placed the Nidd Gorge / Killinghall option at the top of the list.
2. **To provide Cllr Trotter with projects for a share of the (£5,000) Locality Budget –** Cliff Trotter confirmed that the new budget would be available from the 1st May with the Chair requesting consideration for an allocation of £2,000 and explaining that this would be targeted at the replacement / maintenance of the hugely successful tree lights allocated on the Green. Cliff Trotter would provide an update at the next meeting.
3. **To update on allotment provision –** given the possibility of the release of the land (as a consequence of the Inspector’s preliminary Local Plan deliberations) behind St Robert’s Church, councillors wished to keep the option open as a Park and Stride / Allotment development. Additionally, once Land Registry ownership was identified for an area of land off Pannal Avenue, this might also serve as a potential allotment (and / or a neighbourhood housing development as currently noted within the NDP). Steve Cobb was thanked for his review of the latter situation.
4. **To review actions for dog fouling / bins –** it was stressed that any form of camera image acquisition was tightly – and possibly prohibitively – controlled within stringent GDPR regulations. Harvey Alexander confirmed that he had sought further advice from the ICO but that no reply had yet been made. To update any outcome and feedback at the next meeting.
5. **To update on Zero Carbon Workshop (held at Green Hut on Thursday, 7th March, 2019) –** attended by the Chair, Mark Siddall and Jane Marlow with a further Group meeting arranged for 26th March. A subsequent statement was received from ZCH (Zero Carbon Harrogate) confirming that, in spite of their involvement, they did not now support an initial proposal for the development of a Park and Ride adjacent to the Mercedes Garage on the A61 or that Pannal railway station be re-sited. It was resolved to invite John Mann to the meeting on 26th March in addition to those who attended on 7th March and provide him with relevant documentation.
6. **Great British Spring Clean litter day –** Liz Brown informed the Council that this national event would take place during March and April and that – being appalled at the state of a number of local areas and particularly Follifoot Road – she felt resolved to request and organise some volunteers for a “litter picking” day. This was fixed for Saturday 6th April. Posters advertising this event would be organised for a 10 am start with agreement reached that cars may be parked in St Robert’s Church car park. Councillors very much appreciated Mrs Brown’s motivation and input and thanked her for her attendance.
7. **To update on questions / comments for Whixley Parish Consultation meeting on 19th March, 2019 –** the Chair informed that Mr Richard Cooper (Leader of the Council) would be fielding a number of Parish Council enquiries of which two had been included from Pannal and Burn Bridge PC. The list of questions would be circulated to councillors.
8. **Finance**
9. Clerk to provide VAT reclaim information – confirmed that from 17/11/2016-31/3/2018 VAT reimbursement received in the sum of £3,245.32 with claim made from 1/4/2018-15/2/2019 for £4,730.41.
10. The current account and bank statement as at 14th March were approved.
11. Payment of invoices and expense claims received as at 14th March were approved.
12. Invoices for payment due in April (new financial year) were approved.

 14) Date and time of the next Council Meeting – 11th April 2019 at 6.30 pm.

Jane Marlow

Parish Clerk

22nd March 2019