

# Meeting of Pannal and Burn Bridge Parish Council

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 14<sup>th</sup> March 2024

All meetings of the Parish Council are open to the Press and Public

**Present: Cllr Cathy Burrell (Chairman), Cllrs Neil Permain, Steve Cobb, Andrew Farrar, Elatia Sharkey and Cliff Trotter**

**1/03.24 Apologies (with authorisations) for absence** – apologies had been received from Cllr Hayes for work reasons which were authorised and Ward Cllr John Mann who was unwell.

**2/03.24 Declarations of interest (with consideration of any dispensations)** – there were none.

**3/03.23 Opportunity for public comment for items not on the agenda** – no members of the public present. Cllr Burrell informed the meeting that a NPSG Regulation 16 meeting had been determined for 25<sup>th</sup> March when consideration would be given to the responses arising from NYC's consultation conclusion. Given the tight timescale of this scheduled meeting which was set largely for the convenience of the external examiner, Cllr Cobb had kindly agreed to attend the meeting to fill the holiday absence of Cllr Permain and in order that it would maintain its quorate status. Cllr Sharkey took the opportunity to request that her draft compilation of a Community Resilience Plan be included in the April agenda. Thanks were expressed to her for the considerable work undertaken to-date on this document.

**4/03.24 Approval of Minutes of meeting held 15<sup>th</sup> February 2024** – RESOLVED to accept the minutes as a true record which were duly signed.

**5/03.24 Confirmation of future arrangements regarding regular inspection of the adult gym equipment** – Cllr Sharkey's agreement to monitor the gym equipment's condition on a regular basis with completion of the monitoring sheets was very much appreciated.

**6/03.24 Community Speedwatch and SID siting in light of recent concerns** – Cllr Burrell confirmed that the parish has four SIDs currently operating (Main Street / Church Lane / Spring Lane and Burn Bridge Road) although it is suspected given the inefficient data provision of the Spring Lane SID that it is working below par (clerk to contact the supplier). She affirmed that all are required to be placed on private land. Approach will be made to a Walton Park resident for possible SID placement given that it is recognised as a well-used "rat run" between the ring road and Pannal with speeds often exceeded. Resulting data will be necessary to substantiate a case for further monitoring by NYPolice with an interim provision of Community Speedwatch observation. Consideration was given to the reallocation of a SID from, possibly, Spring Lane to Walton Park or Hill Foot Lane. It was RESOLVED to purchase a further SID socket.

**7/03.24 Consider the Parish Council's way forward regarding NYC's handling of the Western Arc infrastructure process and in the light of the recently published media article** – Councillors expressed their appreciation to both Cllrs Permain and Hayes for their thought and significant preparation in address of this issue and which will be taken forward.

**8/03.24 Update regarding a) rubbish bin on Station Road**, Chairman reported that all parties were now satisfied with its imminent relocation further up Station Road and adjacent to the "finger post" opposite Mill Lane and was appreciative of NYC's Environment staff at the site meeting and for their support, **b) progress with Spring Lane wall repair**, following unproductive emails with NYC Highways further follow up would be made in the near future. **c) result of meeting with NYC Woodlands Manager at Pannal Green**, a productive and constructive site meeting with the new member of staff who had appreciated councillors' concerns and agreed to the minor tree works felt necessary on the Green and with potential future accommodation of additional tree planting on Crimple Meadows.

**9/03.24 Draft Annual Plan (NP: as previously circulated)** – the Plan was considered with a number of councillor responsibilities identified / allocated to events / functions. The idea of an August parish "walk the boundaries" was thought an excellent potential community event. Plan items will be included on the

agenda accordingly.

**10/03.24 Progress report regarding arrangements for D-Day anniversary celebrations** – the Chairman confirmed the arrangements in hand – proposed Event Plan had been submitted to NYC with a Lottery grant applied for by the clerk / Bouncy Castle is booked / Cricket Club to wholly organise and provide Bar B Q facilities / D J booked / ice cream van booked / there will be various games and children's stalls / a dog show / bar provision. Additionally, a small prize tombola will be run in addition to a raffle. It was considered a good idea for councillors to wear identifying Hi-Viz vests on the day. It was RESOLVED that both the School and Church would be the beneficiaries of any funds raised.

**11/03.24 Consider for approval draft Contingency Planning Policy** – councillors RESOLVED to adopt the policy (based on received advice) which they recognised would enable greater flexibility in the event of time constraints.

**12/03.24 March 2024 Newsletter** – additions would be made to the circulated Newsletter by councillors.

**13/03.24 Finance:**

- a) **Confirm i) Kedel invoice £643 (gross) replacement wood for Pannal Green benches and b) S137 expenditure of £439 (gross) for Directions Planning advice re Bilton Grove Farm** – additional invoices approved by councillors
  - b) **Consider clerk's request for 3x training sessions on Data Protection and GDPR (£90)** – expenditure approved by councillors
  - c) **Consider any need to reimburse additional clerk's hours** – no additional hours accrued.
- i) The current account and bank statement at 14<sup>th</sup> March were approved by email and signed off by Cllrs Burrell, Permain and Farrar
  - ii) The payment of invoices and expense claims received at 14<sup>th</sup> March were approved by email and signed off by Cllrs Burrell, Permain and Farrar and which included Zoom monthly subscription £15.59 / Dropbox £9.99 / clerk's March salary £966 net / Directions Planning £360 / Viking storage boxes £81.35 / PVH quarterly invoice £117 / Metal cabinet construction £100 / CPRE annual membership £36

**14/03.24 Date and time of the next Council Meeting** – 11<sup>th</sup> April 2024 at 7pm

Jane Marlow  
Parish Clerk  
18<sup>th</sup> March 2024