

Meeting of Pannal and Burn Bridge Parish Council

held in the Activity Room of Pannal Village Hall

7.00pm on Thursday 15th February 2024

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Cathy Burrell (Chairman) and councillors Neil Permain, Steve Cobb, Andrew Farrar, Elatia Sharkey, Helen Hayes and Cliff Trotter with Ward councillor John Mann in attendance

1/02.24 Apologies (with authorisations) for absence – all present.

2/02.24 Declarations of interest (with consideration of any dispensations) – there were none.

3/02.23 Opportunity for public comment for items not on the agenda – no members of the public present. Cllr Permain made mention of discussion at the previous meeting whereby certain functions could be shared out between members and against which he would circulate a potential plan for future projects that the council may wish to consider.

4/02.24 Approval of Minutes of meeting held 11th January 2024 – RESOLVED to approve the Minutes which were duly signed.

5/02.24 Consider further a) arrangements for D-Day anniversary celebrations: beacon lighting Thursday 6th June and Sunday 9th June family celebrations with b) any uplift / storage of the PC beacon – with regard to a) it is planned that the beacon would be lit at 9.15pm on Thursday and within the church car park with a provision, as of last year, of prosecco and soft drinks for attending parishioners. It was RESOLVED to purchase the D-Day insignia for attaching to the beacon which, it was hoped, would be lit by an 80-year-old parishioner or a member of the armed forces personnel. It is also planned to make a similar food and activity provision on the Sunday as last year's Coronation event within the church yard and on Pannal Green.

6/02.24 Arborist report concerning Pannal Green tree condition – a meeting with the newly appointed NYC Tree and Woodlands Manager is to take place shortly at which time the Parish Council's arborist report will be discussed with options to be agreed. It is hoped to provide an opportunity to also discuss any tree planting opportunities within a small area of Crimple Meadows. Note was made that the Pannal Green Parish Council benches require some remedial / preventative work.

7/02.24 Consider purchase of storage chest for retention of council's miscellaneous items – of the two items reviewed, the metal cabinet was considered the best option. Councillors appreciated Cllr Burrell's accommodation of this cabinet with it RESOLVED to expend up to £300 for the purchase of the cabinet, and its erection, in addition to any storage boxes required.

8/02.24 February 2024 Newsletter – councillors will submit their inclusions to the clerk. Regarding Crimple Meadows path and drainage, councillor made comment on the very wet and muddy area at the top of the park with it being difficult to access Allen Wood from where the path ended: clerk to contact NYC's Community Development Officer to ascertain any remedial action. Cllrs Permain and Cobb would seek advice from the Ramblers Association as to any support they might provide concerning footpath condition within the parish.

9/02.24 Consider instigation of the Parish Council's proposed formal complaint to NYC regarding the handling of the Western Arc infrastructure process – further consideration would be made by councillors with regard to all possible options open to the Parish Council and which would be reviewed at the meeting in March.

10/02.24 Clerk's report regarding a) rubbish bin on Station Road, with confirmation made that NYC would shortly displace this bin to the opposite side of the road and in the vicinity of the junction of Mill Lane and Station Road **and b) progress in Spring Lane wall repair**, unfortunately the Area Manager had failed to respond to the clerk in time for the meeting. The clerk confirmed that a date of Saturday 13th April had been made for the next **Litter Pick event**.

11/02.24 Confirmation timescale of Pannal Business Park playground opening – the Management Plans have been approved by NYC for the football pitches, together with adjacent car park, which now falls under the management of PSJFC with the LEAP (children’s playground and area) being managed by the owners, Forward Investments. NYC gave confirmation that the playground must be opened within 28 days of approval ie 13th March 2024.

12/02.24 Finance:

- a) Consider for approval insurance premium for Zurich Municipal** – new year (April 2024) insurance premium of £504 – compared to last year’s £482 – was approved by the council.
 - b) Background information to consideration of invoice approval from Directions Planning (S137 expenditure)** – council approved gross invoice expenditure.
 - c) Consider renewing CPRE (Campaign to Protect Rural England) membership (£36)** – council approved this expenditure for a further year’s membership.
 - d) Consider any need to reimburse additional clerk’s hours** – it was agreed that the clerk would be reimbursed in March for an additional five hours extra work.
- i) The current account and bank statement at 15th February were approved by email and signed off by Cllrs Burrell, Permain and Farrar
 - ii) The payment of invoices and expense claims received at 15th February were approved by email and signed off by Cllrs Burrell, Permain and Farrar and which included Zoom monthly subscription £15.59 / Dropbox £9.99 / clerk’s February salary £891.84 gross / YLCA Flying Start training (EL) £66.80 / PC contribution to NYC re Crimple Meadows path £4,000 / Planning consultation work re PTC £847.50 gross / Cartridge People £19.85

13/01.24 Date and time of the next Council Meeting – 14th March 2024 at 7pm

Jane Marlow
Parish Clerk
19th February 2024