

**Pannal and Burn Bridge Parish Council
Minutes of the Neighbourhood Development Plan
Steering Group (NDPSG) meeting**

held remotely Monday 19th June 2023 at 6.30pm

Present:	Mike Dando (MD)	Directions Planning: Associate
	Cathy Burrell (CB)	PC – SG Chairman
	Howard West (HW)	PC – Chair of Transport FG
	Jane Chung (JC)	SG Volunteer - Chair of Environment FG
	Geoff Catley	SG Volunteer
	Ethne Bartup (EB)	SG Volunteer – Chair of Facilities FG
	Jane Marlow (JM)	Clerk

1. **Apologies** – all present.
2. **Declaration of Business Interests** – there were none.
3. **Minutes of last meeting dated 21st November 2022** were accepted as an accurate record.
4. **Matters arising** – a) Ann Skippers – the Parish Council’s preferred examiner choice – has been appointed and b) Directions Planning final invoice regarding the pre-submission consultancy work had been raised and paid.
5. **NP Regulation 16 Results Grid** – MD confirmed his awareness of a couple of typos requiring correction within the Grid. The SG addressed the highlighted areas requiring confirmation / attention and which were discussed and resolved. Particular attention was drawn to NYC’s comment (Page 9) regarding “Policy GNE6: Land at Almsford Bridge” which was subsequently resolved in the response with referral made to the inspector’s comments concerning separation of Pannal from Harrogate / recommendation regarding both sites PN18 (reduction in area) and PN19 (removal).
6. **Next Steps** – it is expected that the examiner, having looked at the NP and Regulation 16 consultation together with the Parish Council’s responses, would then come back to the Parish Council with a series of questions. The examiner, in consideration of any proposed changes, would then seek the Parish Council’s views after which a draft examiner’s report would be issued when all facts would be checked. In conclusion, a final examiner’s report would be issued which MD anticipated would be in approximately two months.
7. **Any Other Business** – there was no other business.
8. **Date of next meeting** – this would remain open pending any identified need.

Jane Marlow
Parish Clerk
21st June 2023