

Minutes of the Pannal and Burn Bridge Parish Council Meeting

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 12th January 2023

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman) and councillors Dave Oswin, Cathy Burrell, Steve Cobb and Andrew Farrar

- 1) **Apologies (with authorisations) for absence** – provided and given for Cllrs Cliff Trotter and John Mann.
- 2) **Declarations of interest** – there were none.
- 3) **Opportunity for public comment for items not on the agenda** – parishioner complaint had been made regarding “yellow line” abuse within certain areas of the villages: the Parish Council had received an acknowledgement from NYCC informing that yellow-line inspection would be made with refreshment of the markings where necessary and that, with information provision, HBC would make enforcement visits.

In addition, the Parish Council had been asked if they would be supportive of a (free of charge) provision made for ladies’ self-defence classes to be held at Pannal Village Hall. Councillors were in principle supportive of the idea which would be included in the February meeting agenda.
- 4) **Approval of Minutes of 8th December 2022** – these were APPROVED and signed.
- 5) **To discuss options for King Charles’ coronation event in Pannal** – two attendees representing the Cricket Club wished to gauge councillors’ enthusiasm for co-hosting a potential Coronation village event on Sunday, 7th May 2023. Councillors expressed their wholehearted support for this event to take place but, in agreement with the Cricket Club, recognised that unless an Event Committee could be formed of six committed parishioners in addition to a Parish Council and Cricket Club representative then it would not go ahead. Parishioner attended who wished to highlight the presence of an historic and little-known mural in Pannal Hall which, he felt, could act as a parallel attraction alongside any event. Village enthusiasm and commitment would be sought through FaceBook / newsletter / the Harrogate Advertiser parish column.
- 6) **To update on meeting with Cllr K Duncan (NYCC) re Western Arc infrastructure** – unfortunately the pre-arranged meeting had been cancelled at the last moment by Cllr Duncan: it is hoped that a further date offered would prove convenient.
- 7) **To advise on progress with a parish charter with NYC** – the Chairman reported that this had been “signed off” by the Executive Committee and which included input from a number of other organisations. He confirmed that it is a quite protracted process given that attendees at YLCA Branch Meetings need to report back to their parishes.
- 8) **To update regarding the draft Parish Council’s “Community and Resilience Plan”** – Cllr Andrew Farrar will diarise a Zoom meeting to progress this plan.
- 9) **To advise on fundraising outcome from the December Carols on the Green event** – confirmation was made that the public donations amounted to a tremendous £206.50 which was matched by the Parish Council in their donation to Horticap. A donation of £100 was made to the Tewit Youth Band.

It was felt that the large Pannal Green (circular seat) tree would benefit from further lighting in December. The banner is currently retained in the Chairman’s garage.

- 10) **To consider the draft Expenses Policy for councillors for expediency reasons** – this, following the clerk’s further enquiry, would be brought forward for inclusion in the February meeting agenda.

- 11) **To reconsider co-option to fill the councillor vacancy** – following discussion, the Chairman’s offer of producing an “advertising” summary of councillor activities was much appreciated.
- 12) **To consider proposed HBC suggestions on waste bin placement** – a further request had been made to HBC to i) site a waste bin on Malthouse Lane in the vicinity of the PROW and ii) to replace the current wheelie bin with a new rubbish bin on Station Road.
- 13) **To consider the YLCA Community Networks document** – previously circulated to councillors, this slide presentation outlined NYC’s proposed community networks within various localities.
- 14) **To determine future training needs - YLCA training programme (Jan-Mar 2023)** – clerk to request i) for additional options of evening training sessions and ii) if recordings of held training sessions could be made available for a nominal price.

15) Finances

- a. The current account and bank statement as at 12th January 2023 were approved by email and signed off by Cllrs West, Oswin, Burrell and Farrar.
- b. The payment of invoices and expense claims received at 12th January were approved and signed off by Cllrs West, Oswin, Burrell and Farrar by email and which included Zoom monthly subscription £14.39 / Dropbox monthly subscription £9.99 / salary gross £675.04 / PVH room hire £39 / HMRC £668.40
- c. Councillors approved the Neighbourhood Planning consultant’s invoice (£4,031 net) which was the conclusive amount for all pre-submission work undertaken.
- d. The Parish Council very much appreciated the offer of a Locality Budget sum (£5,000) which was time-lined for claim by the end of January with the clerk to liaise regarding eligible expenditure.

Jane Marlow
Parish Clerk
13th January 2023