

Minutes of the Pannal and Burn Bridge Parish Council Meeting

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 10th November 2022

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman) and councillors Dave Oswin, Cathy Burrell, Steve Cobb and Cliff Trotter together with Cllr John Mann in attendance

- 1) **Apologies (with authorisations) for absence** – apologies had been given by Cllr Andrew Farrar with authorisation given.
- 2) **Declarations of interest** – there were none.
- 3) **Opportunity for public comment for items not on the agenda** – Cllr John Mann confirmed the unknown ownership of a piece of A61 land bordering the road which, being unregistered, was thought to be an optimum site for the location of a SID post.
- 4) **Approval of Minutes of 13th October 2022** – RESOLVED to approve the minutes.
- 5) **Neighbourhood Plan – a) noting of SG minutes dated 3rd October 2022:** these were noted, **b) approval of final NP documents prior to submission to HBC:** councillors gave their approval for submission of the final documents to HBC, **c) consider for approval Directions Planning post-submission quotation:** RESOLUTION made to approve the submitted Fee Proposal. Approval given for the £681 FlexibubbleArt mapping provision with councillors agreeing that a £7,000 cap be put against the remaining NP costs, **d) next meeting scheduled for Monday 21st November 2022 at 6.30pm.**
- 6) **To provide any updates regarding:**
 - a) **Confirmation of SID delivery date** – delivery anticipated week beginning 14th November. A socket has been installed on Spring Lane and with APPROVAL given for the S137 purchase of two additional poles.
 - b) **HBC provision of suggestions for footpath and improved entrance for Crimple Meadows** - further investigation on HBC's part is needed regarding the feasibility and potential specification of an appropriate path.
 - c) **Siting of Drury Lane commemorative bench** – information recently received that the land in question belongs to NYCC. Request has been passed on to the appropriate offices.
 - d) **Additional pre-5 years playground equipment** – HBC have agreed, in principle, to consider siting a couple of equipment pieces within the children's playground.
 - e) **Placement of rubbish/dog waste bin along the Ringway adjacent to the cricket ground** – an offer has been made by a volunteer to transport a wheelie bin from the cricket club down to Malthouse Lane for HBC's emptying which councillors very much appreciated. Request for bin provision will, again, be made to HBC.
- 7) **To advise the current situation regarding the draining of the Mill Pond** – the Parish Council is acutely aware of the privately-owned mill pond situation with it being hoped that public perception now recognises that no responsibility for the pond lies with the council. It understands that the Environment Agency have recently been involved.
- 8) **Confirmation of the date for King Charles' Coronation 6th May 2023 and to advise parishioners that the parish council is not responsible for any commemorative activities but to suggest alternative arrangements** - the coronation will be on Saturday 6th May 2023 and there will be a bank holiday on Monday 8th May. Parishioners will be asked – should they so wish – to form a working committee (which Cllr Cathy Burrell has volunteered to chair) if they have the enthusiasm to arrange a similar celebration to that of the Jubilee events held for the parish.

9) **To consider response to HBC's consultation for NYC "Let's talk. . Money"** – councillors' response to this consultation will be considered further at their December meeting.

10) **To advise on progress with a parish charter with NYC** – the Chairman resides on a representative committee regarding discussions with NYCC officers over the potential role parishes could take to improve service levels. Ultimately a charter will be produced setting out the "permissions" between parish / town councils and the new unitary authority. Request has been made that the committee should also include NYCC county councillors – and not just NYCC officers.

11) **Finances**

- a. The current account and bank statement as at 10th November 2022 were approved by email and signed off by Cllrs West, Oswin, Burrell and Farrar.
- b. The payment of invoices and expense claims received at 10th November were approved and signed off by Cllrs West, Oswin, Burrell and Farrar by email and which included Zoom monthly subscription £14.39 / Dropbox monthly subscription £9.99 / salary and expenses paid £657 / PVH room hire £39 / Planter shrubs £44 / Breakthrough Comms £162 / YLCA training £15 / Bird box installation £140 / production of NP Map £681 / printing of Carol sheets £108 / planning support letter £360 (S137 allocation)
- c. Clerk confirmed continued provision of external auditor services by PKF Littlejohn for the period 2022-2027

Jane Marlow
Parish Clerk
14th November 2022