

Minutes of the Pannal and Burn Bridge Parish Council Meeting

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 13th October 2022

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman) and councillors Cathy Burrell and Steve Cobb

- 1) **Apologies (with authorisations) for absence** – advanced apologies had been submitted by Cllr Oswin, Cllr Farrar and Cllr Trotter – these were authorised. Additionally, Cllr John Mann had given his apologies.
- 2) **Declarations of interest** – there were none.
- 3) **Opportunity for public comment for items not on the agenda** – three members of the public attended the meeting for variable duration. In response to a query regarding the recognised speeding of traffic on Spring Lane, the Chairman confirmed that councillors were well aware of the situation and hoped that a 20mph restriction could be placed in this area – a proposal which is included in the Neighbourhood Plan. Additionally, a further SID (Speed Indicator Device) is to be purchased for shared use at this location which would enable all excessive speed data to be passed to NYPolice who could then choose to occasionally deploy their safety camera equipment.
- 4) **Approval of Minutes of 8th September 2022** – RESOLVED to approve the Minutes.
- 5) **Neighbourhood Plan – a) the SG minutes dated 25th July 2022 were duly noted with the b) next meeting scheduled for Monday 31st October 2022 at 6.30pm.** Councillors were in agreement that the Directions Planning consultant be further employed to support the Neighbourhood Plan through its post-submission activities: recognition was made to his incalculable support during the last year in enabling the Plan to achieve its current status. It is anticipated that a quotation for this “last stage” of work would be received in time for the November meeting.
- 6) **YLCA Annual Conference held 23rd September – overview of conference with workshops offered and those attended by the clerk** – clerk reported that it appeared to have been a very successful conference with some 120 attendees. A multi-workshop provision had been made through the day with the clerk selecting attendance at a) Grant Funding and Grant Writing, 2) Business Continuity, 3) Managing Council’s Finances and 4) Community Emergency and Resilience.
- 7) **Community Resilience Plan – consider “working document” (as circulated by the clerk) following information presented at the YLCA Annual Conference** – councillors were in agreement that this initiative is taken forward within the parish. Recommendation for it was made by NYCC / HBC a few years ago but it is thought it could become a compulsory provision of parish councils. Consideration and thought are required in determining its potential scope and depth with volunteer support to be asked of parishioners.
- 8) **Representation at the Harrogate and Knaresborough Constituency Meeting 12th October 2022** – for the benefit of attendees, the Chairman explained that the Parish Council had long addressed and confronted NYCC / HBC with the area recognition that the 4,000 house-development in Harrogate’s Western Arc was not supported by the vital (road) infrastructure required for this development’s production of a considerable traffic increase – and particularly through the parish. Our Parish Council statement had been submitted in representing councillors’ frustration and which was endorsed by those county councillors attending the meeting with the intention to raise the issue to NYCC Executive. The criticism from those councillors present and P&BBPC was aimed at NYCC Highways staff.

- 9) **Confirmation of inclusion of P&BBPC's proposal adopted by the Harrogate branch of YLCA within the YLCA Joint Executive Board meeting 15th October 2022** – Chairman qualified that our Parish Council statement had been submitted for consideration at this Board Meeting in requesting Government support and recognition that Parish Councils – unlike wealthy developers – do not have the financial wherewithal to challenge inappropriate / wrong development and that a cost-effective means be available to challenge higher authorities without the need for progressing down a judicial review route. The intention is to progress this via NALC to central government.
- 10) **S106 Commuted Sums for Open Spaces** – it was recognised that utilising the HBC Commuted Sum allocation for allotment production was constrained by HBC's refusal last year to grant permission for the Parish Council to progress its aim to provide 1) allotments (for both school and parish use), 2) creation of a Park and Stride facility, 3) provision of a footbridge across Crimble Beck to the Football Club and 4) provision of a wetland area / wilded area – all on HBC land behind St Robert's Church. All these provisions are included within the Neighbourhood Plan with progress in this matter to, hopefully, be re-established under the offices of NYC in the Spring.
- 11) **Consider placement / facility for Parish Council storage** – HBC will be contacted regarding possible placement of a part-container on HBC land, through the gate beyond St Robert's car park area.
- 12) **To update from site meeting (Tuesday 11th October) with HBC regarding Crimble Meadows recreation ground footpath and repairs to the entrance which is prone to flooding** – a helpful and constructive meeting was held with two HBC officers when discussions took place regarding the identifying of solutions to ease pedestrian traffic progress from the entrance to the playground during wet weather when the ground becomes waterlogged.
- 13) **Consideration of current mid-year finance status in light of the Parish Council's "wishlist" (SID purchase / Crimble Meadows footpath)** – clerk had circulated a financial statement which showed the currently healthy state of the Parish Council's finances. Consequently, it was agreed that a further SID be purchased (Under Section 137 of the Local Government Act 1972), at a net cost of £3,476 plus annual subscription of £108 (net) to upload data to the Cloud. Remediation of Crimble Meadows access/egress will be dependent on HBC's response.
- 14) **Carols on the Green - consider for approval a) carol sheet** – AGREED to produce 200 laminated copies at a cost of £90 (net), **b) with any associated ancillary costs relating to consumables for the evening** APPROVED in the region of £150 (Under Local Government Act 1972, S145). **c) December 2022 Pannal Green tree lighting quotation (YLS)** was AGREED at a net cost of £2,118 (Under Local Government Act 1972, S145).
- 15) **Consideration of stanchion bin placement in vicinity of Malthouse Lane** – Parish Council's request for bin placement in the near vicinity of the Cricket Club is being pursued via HBC.
- 16) **Consider any actions arising from the Spring House Farm transport business** – this is currently being addressed by HBC Planning Enforcement with a local intimation that it is only "a short-term business commitment".
- 17) **Consultation from Wharfedale Homes regarding redevelopment of Pannal House Farm** – councillors agreed that a response be made requesting that *all* the properties be constructed of Yorkshire stone/cladding and not the wood/metal cladding as illustrated within the consultation.
- 18) **Consider for approval YLCA Zoom planning training for Cllrs Dave Oswin, Steve Cobb and the clerk (£100)** – APPROVED, with the addition of a reservation made for the Chairman.

19) **Finance:**

- a. The current account and bank statement as at 30th September 2022 were approved by email and signed off by Cllrs West, Oswin and Farrar.
- b. The payment of invoices and expense claims received at 30th September were approved and signed off by Cllrs West, Oswin and Farrar by email and which included Zoom monthly subscription £14.39 / Dropbox monthly subscription £9.99 / salary and expenses paid £813.10 / PVH room hire £39 / External auditor fee £240 / HMRC £703.60 / VisionICT £42.00 / PG bench adjustment £72

Jane Marlow
Parish Clerk
14th October 2022

DRAFT