

Minutes of the Pannal and Burn Bridge Parish Council Meeting

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 8th September 2022

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman) and councillors Dave Oswin, Cathy Burrell, Steve Cobb, Cliff Trotter and Andrew Farrah with Cllr John Mann in attendance

- 1) Apologies for Absence – all present.
- 2) Declarations of interest – there were none.
- 3) Opportunity for public comment for items not on the agenda – a) Cllr Cathy Burrell updated councillors regarding the social media tirade focussed on the Crimple Meadows bin removal by the children's playground in addition to the wheelie bin placement at the ground entrance. Councillors felt that playground visitors should take responsibility for not leaving their rubbish on the site of the displaced bin *but* were equally angered by HBC not emptying the entrance wheelie bin which, until emptying today, had been in an overfull and disgusting state. All councillors were dismayed by HBC's inappropriate replacement / removal of bins on the ground, compounded by neglectful emptying, and, following the recent discourse with HBC, were resolved to insist that HBC reinstate a playground bin and replace the unsightly and inappropriate wheelie entrance bin with a new bin similar to that by the stocks. The Parish Council pends its further action until next week when HBC have indicated they will respond.

a) Cllr John Mann will represent the Parish Council's consideration that a 50 / 50 representative split in what will be the Mayoral 2024 cabinet is very unfair given that York's electorate (200,000) is significantly less than that of North Yorkshire (600,000). b) He confirmed that he is awaiting an email reply to his query regarding a potential Park and Ride site. Previously, any site near the golf club had been discounted by HBC. c) With reference made to travellers on Harrogate's Stray and with councillor concern expressed regarding the vulnerability of the potential Bellway football fields, Cllr Mann commented that it was unlikely further invasion would be made by travellers this year. Nonetheless, Bellway should be instructed to place lockable gates at the entrance to prevent any unauthorised entry (to be actioned by Cllr John Mann). d) Note was made that a seeming "transport company" appeared to be operating from a Brackenthwaite Lane business and, although not within the parish, buses appeared to be inappropriately using Burn Bridge as an egress point. Further information from North Rigton Parish Council is awaited before taking any further action.

Cllr Dave Oswin took the opportunity to 1) highlight the need to again trim the Spring Lane footpath a part of which is still blocked by a collapse of wall stones following impact. The trimming was approved and the clerk will follow up with NYCC regarding the wall repair. 2) Cllr Cathy Burrell will contact the farmer whose land adjoins Spring Lane to stress that the Lane hedge needs cutting which is causing traffic visibility problems. 3) Cllr John Mann will seek Highways support on reducing the verge vegetation on Spring Lane especially, but also elsewhere where appropriate. Vegetation spread means footpath width is now severely limited along many stretches of road. 4) Clerk to identify status of defibrillator purchase for its placement at the Black Swan.
- 4) Approval of Minutes of 14th July 2022 – RESOLVED to approve the Minutes.
- 5) Neighbourhood Plan – a) APPROVAL was given to upload the Neighbourhood Plan Regulation 14 Grid onto the parish website with b) the next meeting scheduled for Monday 3rd October 2022 at 6.30pm being noted.
- 6) Community Resilience Plan – this would be deferred until 13th October meeting and following information to be presented at YLCA 23rd September conference.
- 7) Community Governance Review – it was agreed that individual councillors would submit their own

consultation responses (via the link previously provided) but that the clerk would submit the Parish Council's response indicating councillors' decision that currently unparished Harrogate areas should have a "parish council created" following HBC's conclusion next year.

- 8) S106 Commuted Sums for Open Spaces - Harrogate Pannal Ward and related Parish Councils – Given that neither the Parish Council, nor Cllr John Mann, had seen this information before he suggested that the Chief Planner be written to requesting information on how the indicative sums could be claimed.
- 9) Consider placement / facility for Parish Council storage – given that councillors recognise the need for a storage facility for accumulated Parish Council items and also the difficulties in finding a site for its placement, it was agreed that an appeal be made for a potential site via the Newsletter and that a "part shipping container" could be a solution.
- 10) Consider purchase and placement of Walton Park bench as suggested by a resident – after some discussion it was agreed that, in the first instance, NYCC / HBC's permission be sought for siting a bench at the top of Drury Lane / Walton Park and that a provisional budget be APPROVED of £1,500. It was recognised that to facilitate grass cutting the bench should be secured on pavement slabs. (Retrospective note: following the news at the end of the meeting, it was agreed that if this bench were approved it would be dedicated to the Queen's memory.)
- 11) SAAA (Smaller Authorities' Audit Appointments) is charged with undertaking a procurement exercise every five years, to appoint external auditors for all parish sector councils and parish meetings in England. Financial year 2021/2022 was the final year of the current PKF Littlejohn appointment. **Parish Council to decide if it wishes to opt out of the SAAA sector led auditor appointment regime.** (*With regard to that, YLCA would add that no parish authorities in England, opted out in the past five years and if an authority plans to do so, it needs to undertake thorough consideration of the various complex procedures required under statute to appoint its own external auditor. NB the NALC recommends that all councils and parish meetings remain opted into the auditor appointment regime.*) Councillors were in agreement that the Parish Council would *not* opt out of the appointment regime.
- 12) To determine the PC's response to NYC's Council Tax Reduction Scheme consultation – it was decided that the clerk should assemble the consultation responses for circulation to councillors for their input / approval. In general, the current Harrogate district parameters should be retained but the threshold for savings should be maintained at £16,000 rather than reduced to £6,000 as put forward.
- 13) To determine actions regarding SID enhancement/renewal/addition – councillors recognised the need for a SID placement on Spring Lane which was regularly exposed to speeding traffic. A determined site is to be finally approved. Councillors approved a potential SID purchase cost of approximately £4,000 from Truvelo (plus any sockets / poles, plus installation costs). Permission would be sought to position a SID on Spring Lane by Cllr Cathy Burrell and on Leeds Road on Vida property.
- 14) December date for Carols on the Green – with School's agreement this was set for Monday 12th December 2022. Contact to be made with the choir leader and regarding the laminating of Carol sheets. Note made that the advertising banner will require date alteration.
- 15) To approve expenditure (undetermined as yet) for the "turn round" of Pannal Green benches – Cllr Cathy Burrell will contact the contractor who installed the Jubilee bench to ascertain costs.
- 16) Update on a) telephone kiosk maintenance – decision made by the Parish Council that due to inactivity from the Guides we would purchase the (Hammerite) paint and organise the kiosk's decoration with a £200 budget RESOLVED and b) estimate for bird box installation – Cllr Cathy Burrell is in the process of organising the installation of the owl and kestrel boxes.
- 17) Approval given for the (£15 pp) expenditure for E-learning "Understanding the Precept" session by both Cllr Andrew Farrar and the clerk.

- 18) To determine actions regarding Crimple Meadows recreation ground footpath and repairs to the entrance which is prone to flooding – Cllr Dave Oswin would supply specification information to the clerk for her to make contact with HBC in furthering this intent.
- 19) Finance:
- a. The current account and bank statement as at 8th September 2022 were approved by email and signed off by Cllrs West and Oswin
 - b. The payment of invoices and expense claims received at 8th September were approved and signed off by Cllrs West and Oswin by email and which included Zoom monthly subscription / Dropbox monthly subscription / clerk's salary / YLCA Conference / Installation cost of Jubilee bench

Subsequent to the meeting, news was confirmed of Queen Elizabeth's death. Councillors and clerk were deeply saddened by this and expressed their heartfelt sympathies and best wishes to her family members

Jane Marlow
Parish Clerk
9th September 2022