

# Minutes of the Pannal and Burn Bridge Parish Council Meeting

Held in the Function Room of Pannal Village Hall

7.00pm on Thursday 14<sup>th</sup> July 2022

All meetings of the Parish Council are open to the Press and Public

**Present: Cllr Howard West (Chairman) and councillors Dave Oswin, Steve Cobb and Cliff Trotter**

**1) Apologies for absence** – had been received from Cllrs Cathy Burrell, Andrew Farrar and John Mann together with PCSO Nikki Shearing and the Parish Clerk.

**2) Declarations of Interest** – there were none.

**3) Opportunity for public comment for items not on the agenda** – no members of public were present. Cllr Cliff Trotter voiced the point that he had initiated a meeting with NYCC's PROW officer regarding problems with a) the upkeep of the Ringway footpath between, particularly, St Robert's church and Almsford Bank and with b) the lack of progress regarding the path slippage into the Crimple beck.

Mention was also made (via parishioners) concerning the continued degraded appearance of the Station Road phone box for which the Parish Council had secured funds for its upkeep such as exterior painting and vegetation maintenance. Responsible parties will be asked to complete the outstanding work forthwith.

**4) Approval of Minutes of 12<sup>th</sup> May and 9<sup>th</sup> June 2022** – RESOLVED to approve the Minutes.

**5) Neighbourhood Plan Update** – a) the minutes of the Steering Group meeting dated 21<sup>st</sup> March 2022 were noted with b) as was the consultant's Project Plan and c) in Cllr Cathy Burrell's absence, the chairman advised that all matters were well in-hand and slightly ahead of schedule, in that requisite actions had been completed sooner than expected. This had resulted in the invoice for work to-date being somewhat higher than expected. However, within the plan, there would be somewhat lower expenditure than forecast in the next stage. It was RESOLVED that following the explanation (attached to the agenda) Directions Planning invoice was approved for payment.

**6) YLCA Branch Meeting 13<sup>th</sup> June 2022 (including consideration of a Community Resilience Plan)** - was attended by Cllrs Oswin and West. A presentation was given by two HBC officers regarding Resilience Planning. Their presentation has been circulated to all councillors. There was nothing of particular interest to note other than Cllr West has been appointed to represent Harrogate Branch in a committee to define a parish council charter in conjunction with the new unitary authority – NYC.

**7) YLCA AGM Saturday 23<sup>rd</sup> July 2022** - neither Cllr Oswin nor West (Parish Council's two specified representatives with voting rights) can attend the AGM, therefore it was requested that the Clerk write to the chief officer at YLCA asking that Sheena presents our motion on behalf of Harrogate Branch regarding an alternative to judicial review when faced with dubious or wrong decisions from the local planning authority.

**8) Define actions required for both Bluecoat and Almsford Bank planning applications with regard to the Parish Council's representations to HBC** - the Clerk was asked to ensure the Parish Council is designated as a speaker/designated consultee at both enquiries, both of which should come before the HBC Planning Committee. This clarification is necessary as both applications are outside our parish but both would have significant impact on our parish.

**9) Update regarding the latest WHIDS (West of Harrogate Infrastructure Delivery Schedule) communications** - draft proposals had only been received from HBC an hour before the start of the PC Meeting therefore apart from an initial observation that provisions within were totally inadequate, more investigation is necessary prior to the Teams "consultation" on Tuesday 19<sup>th</sup> July.

**10) Responses requested regarding HBC's revised placement of litter bins** - councillors reviewed the proposed placement of litter/dog-waste bins and concluded that as there is no provision on Walton Park / near the cricket pitch or the popular footpaths by Allen Wood or Malthouse Lane that the clerk will submit this request to HBC.

**11) Current situation regarding the Bellway Football field development** - copies of communications with PSJFC and HBC have been received with councillors expressing concern that HBC state they cannot get involved in negotiations regarding future use of the football fields albeit that it is their duty to ensure the conditions of the planning application are enforced. The Clerk was requested to write to HBC to insist they impose conditions before Bellway leave the site. A reasonable proposal from our local football club (PSJFC), backed by the Parish Council, has been submitted so it is considered that it is HBC's duty to ensure the continuity planning for the pitches is finalised forthwith.

**12) Any feedback regarding the chicane barrier on Crimble Meadows / Malthouse Lane** – the Clerk was requested to ask Cllr Mann what progress had been made regarding placement of a suitable physical deterrent to encourage cyclists to dismount before using the footpath.

**13) Any information arising from a) NYC briefings held in June – no comments received, c) RESOLVED to confirm attendance by both Cllr Andrew Farrar and the Clerk at the September YLCA conference.**

**14) Confirmation of councillor Code of Conduct training** - presentation had been circulated to all councillors. While understanding the motives behind such decrees, councillors were astonished at the wording and requested the Clerk write back to the originator with the following concerns:

- The tenet appears to be a not too thinly veiled attempt at protecting officers and councillors at HBC/NYCC from any form of criticism.
- The language used is overbearing and condescending - aimed at unpaid volunteers only wishing to do the best for their communities.
- Respect is a two-way process and while agreeing unreasonable language should not be used, one must have the right to be frank and criticise where appropriate.

Councillors considered that the overly fulsome display of AGAR information for a long period within the PVH noticeboard should be addressed (Clerk to follow up) given the considerable amount of space taken up, particularly as all appropriate documents are uploaded to the Parish Council website.

**15) Consider charity for donation by Queen's Jubilee Cow Corner bar provider** - thanks were expressed to the owners of Cow Corner bar for their services at the Jubilee celebrations and for their kind offer to donate a proportion of their takings to charity. It was decided to suggest Frank's Fund as that has been voted as the PC's preferred charity until a new vote in December 2022.

**16) To authorise spend on additional memory for SIDs due to increasing traffic flow** - the Clerk was requested to ascertain what additional memory could be affixed to the SIDs as the existing devices cannot accommodate anything more than about 35 days data and at what cost.

**17) Finance** – a) the current account and bank statement as at 14<sup>th</sup> July 2022 had been approved by email and signed off by Cllrs West, Oswin and Farrar.

b) The payment of invoices and expense claims received at 14<sup>th</sup> July had been approved and signed off by Cllrs West, Oswin and Farrar by email and which included Zoom monthly subscription / Dropbox monthly subscription / SurveyMonkey annual charge / clerk's salary and stationery expense / 1<sup>st</sup> Pannal Scout Group gas bottle charge / PVH two invoices / Glasdon's QJ bench purchase / YLCA new councillor training.

Originating from the Invoice for the Jubilee bench fixing, was a suggestion to change the location slightly. The Clerk was requested to provide the Parks officer with details before installation commences.

**18) Date of next meeting** – Thursday 8<sup>th</sup> September 2022: Planning Committee 6.30pm / Parish Council 7.00pm

Jane Marlow  
Parish Clerk  
18<sup>th</sup> July 2022

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