

Pannal and Burn Bridge Parish Council

Pannal and Burn Bridge Parish Council Meeting held in Pannal Village Hall

Thursday 10th March 2022 at 6.00pm

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman), Cllrs Ian Birchall and Steve Cobb together with Ward Cllr John Mann in attendance

- 1) **Apologies for Absence** - had been received from Cllrs Cathy Burrell and Dave Oswin and from County Cllr Cliff Trotter.
- 2) **Declarations of interest** - there were none.
- 3) **Approval of Minutes of meetings held 11th November 2021 / 9th December 2021 / 29th January 2022** - 11th November and 29th January minutes were APPROVED as a true and correct record and duly signed with 9th December minutes to be considered for approval by Cllr Dave Oswin at the April meeting.
- 4) **Opportunity for public comment for items not on the agenda** - unfortunately PCSO Nichola Shearing had had to give her late apologies for absence. Cllr John Mann was thanked for his support in enabling removal of a van in the location of the Dunlopillo building.
An email was received, after the agenda was finalised, suggesting a donation be given by the Parish Council to those affected by the outrage in Ukraine. As no resolution could be made legally on a non-agenda item, the matter was discussed and further clarification sought. Subsequent investigation states that the Parish Council is not permitted to make donations to a charity where the purpose is for overseas use. Whilst disappointing, adherence to the law is a council obligation.
- 5) **Neighbourhood Plan**
 - a) The Steering Group Minutes dated 24th & 31st January 2022, 7th February 2022 and 14th February 2022 were duly noted.
 - b) Update on schedule of planned activity and help required for distribution - confirmation made that it was anticipated the next NP consultation date would be (for a 6-week period) 22nd April-3rd June 2022. The "finalised" NP will be circulated to councillors following the NPSG meeting dated 21st March and which would be considered for approval at the Parish Council meeting dated 14th April.
 - c) Finance (including any invoice approval against Locality Grant of £3,640 (required expenditure before end of March 2022) in addition to approval of NP printing quote) - RESOLVED to approve the invoice for Flexibubbleart's mapping work in addition to an invoice from the consultants anticipated to be in the region of £1,220. The quotation for printing of the NP document was also approved. (Relevant power for expenditure falls under the: Planning and Compulsory Purchase Act 2004 Section 38(c)(2).)
- 6) **Parish Council May Election** - posting of Election Date Register on website and noticeboards as required and on 7th March 2022 - confirmation made that candidate forms had been received by councillors with requests for nomination packs to be made either to HBC or to the parish clerk.
- 7) **Update on provision of children's playground equipment on Crimple Meadows together with HBC requested permission for installation of footpath from the road to both children's and adults' equipment sites** - recognition made for a footpath from Crimple Meadows to the equipment sites and that this could form a compacted (as suitable for pushchairs and wheelchairs) woodland-type path butting up to the beech hedge on the right-hand side of the ground. Cllr John Mann would query as to whether planning permission was required for this installation. Request would be made to HBC for a site visit to Knaresborough Pool whose equipment was in good order and no longer required with an item or two which could be reallocated to Crimple Meadows given the shortfall of a couple of pieces of young children's equipment. Two further benches to be purchased - as previously resolved - 1) in the locality of the equipment and 2) on the left side and at the entrance to Crimple Meadows. It was resolved to acquire a sprung animal which is in stock at HBC as soon as weather conditions permit installation.
- 8) **Consider draft Business Continuity Plan for the Parish Council and seek approval for "cloud" back up annual expenditure** - councillors approved the plan with the additional amendment of utilising Dropbox

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as a back-up and RESOLVED to accept the annual expenditure of £96 for the service facility.

- 9) **Queen's Platinum Jubilee – second Zoom meeting held 7th March 2022** - Chairman reported on the volunteer group ideas put forward by way of celebration with the Thursday 2nd June evening and Sunday 5th June afternoon activities taking shape.
- 10) **Update on West Harrogate Parameters Plan deliberation** - councillor frustrations expressed with regard to the PP receiving HBC Cabinet member approval and this in spite of the Infrastructure Delivery Plan - which is so fundamental to the considerable housing developments in the area - being separated from the PP and not expecting to be presented until May 2022. The resultant partial PP approval is regarded as a failure in standards.
- 11) **Update on Unitary Authority discussion with parish/town councils 28/2/22** - Cllr John Mann informed that he felt the structural changeover from HBC / NYCC to a unitary authority was on target with, potentially, an elected mayor to take up post in 2024. Chairman felt that there was, currently, little apparent benefit for parish councils compared to town councils. Councillors felt that, ideally, they would like more control over the planning process.
- 12) **Update on annual holiday commitments (presuming re-election of those concerned)** - some advanced dates had been received with further request to be made following election outcome.
- 13) **NYCC response to request for consideration of Church Lane signage / railway bridge pedestrian crossing** - in the absence of Cllr Cliff Trotter, Cllr John Mann's offer to request "concealed drive" signage for the bottom of Church Lane was much appreciated.
- 14) **Consultation regarding NYCC proposed creation of bridleway in vicinity of Crimple Viaduct** - there was unanimous support expressed for this bridleway creation which would be confirmed to NYCC.
- 15) **Proposed "Great British Spring Clean" Saturday 2nd April 2022** - councillors noted the date and expressed appreciation to Mrs Liz Brown for its forthcoming organisation and which would be advertised on Facebook and, possibly, posters.
- 16) **North Yorkshire Police, Fire and Crime Commissioner (zoom) meeting 26 May 2022 6.30pm - 7.45pm** - was noted.
- 17) **Finance:**
 - a. The current account and bank statement up to 10th March were approved by email and signed off by Cllrs Birchall, West and Oswin
 - b. The payment of invoices and expense claims received up to 10th March were approved and signed off by Cllrs Birchall, West and Oswin and which included Zoom monthly subscription / clerk's salary / Civic Voice membership / PC annual insurance (the latter two for expenditure inclusion in the new finance year)
- 18) **Date and time of the next Council Meeting** – Thursday 14th April 2022 at 6.00p m

Jane Marlow
Parish Clerk
11th March 2022