

**Pannal and Burn Bridge Parish Council  
Neighbourhood Plan Steering Group Meeting  
held by Zoom on Monday 14<sup>th</sup> February 2022**

<b>Present:</b>	Cathy Burrell (CB)	PC and SG Chairman
	Howard West (HW)	PC and SG - Chair of Transport FG
	Jane Chung (JC)	SG Volunteer - Chair of Environment FG
	Ethne Bartup (EB)	SG Volunteer - Chair of Facilities FG
	Jane Marlow (JM)	Clerk

- 1 **Apologies for absence** – GC was unable to attend due to illness.
- 2 **Declarations of business interest** – there were none.
- 3 **Minutes of meeting dated 7<sup>th</sup> February 2022** - were accepted as an accurate record.
- 4 **Matters arising** - it was noted that a) there remain a few photos still to send to MD which ideally are required by 18<sup>th</sup> February, b) Parish Council newsletter would contain a request for parishioners to provide any locations of trees that have been lost or need replacing and c) HD would send MD a transport update.
- 5 **Minutes of Focus Groups** - there are none.

**Outstanding tasks:**

- 6 **NDHA Assessments - a) (for consideration) Spring Lane Farm and b) Burn Bridge bridge** - confirmation was given that HBC had already designated Spring Lane Farm as an NDHA and therefore no further action was necessary with JC having completed an NDHA bridge assessment (circulated) to which she would add a photograph of the bridge arch.
- 7 **Community facilities evidence for PO & Village Store, Doctor's Surgery, Black Swan (MD to supply Ethne with examples from other NPs)** - some discussion regarding the relevance of including commercial facilities such as the Co-Op which would be further considered by the Facilities FG on Thursday 17<sup>th</sup> February following which EB would send to MD Friday 18<sup>th</sup> February.
- 8 **Information from Housing FG / DO** - (retrospective note) parish "development limits" map as prescribed within the Local Plan obtained and circulated (170222). It was noted that MD is to request a similar AECOM Design Codes report as produced from an alternative source within the company. Members were in agreement that the NP should not include the allocation of possible development sites but could include a recommendation of small "infill" sites which potentially would comprise only a few houses and would therefore fall well below the requirement to supply "affordable housing". Feedback and comments will be appreciated once members have had the opportunity to consider the information provided by DO.
- 9 **Bottom out Community Land Trust issue** – unanimous decision not to take this initiative forward given that it couldn't be identified as to what land could be purchased and taking into account the SG's motivation to protect land rather than have it developed.
- 10 **In addition (following MD's request) map identification of the exact site with boundaries for the proposed park and stride at the rear of the church** - clerk to make map provision to MD.
- 11 **Map identification and designation of car park area / land in ownership of the Motor Centre at Pannal Station Car Park** - HW to action and forward to MD.
- 12 **MD's response re LGS recent submission** - accepted that Crimple Valley is too large an area to constitute as an LGS with Follifoot Wet Meadow being just that and therefore not applicable as an LGS.

**13 Dunlopillo Sport Ground - timing of LGS assessment** - this would be considered for inclusion at a later date given that management of the area is as yet unallocated.

**14 Any Other Business** - the following items were brought up:

- a) Parish Council to identify from NYCC as to which body is responsible for the Ringway Footpath,
- b) Consider a non-planning community action in reference to the formation of an Environmental Group within the parish who could have regard for the improvement / maintenance of hedgerows and trees within existing field boundaries and on roadsides,
- c) Confirmation given that the privately owned Burn Bridge mill pond already has a level of protection as it falls within the LHA.

**15 Date of next meeting to be held by Zoom Monday 28<sup>th</sup> February 2022 at 6.30pm**

Parish Clerk  
17<sup>th</sup> February 2022