

**Pannal and Burn Bridge Parish Council
Neighbourhood Plan Steering Group Meeting
held by Zoom on Monday 7th February 2022**

Present: Cathy Burrell (CB) PC and SG Chairman
Howard West (HW) PC and SG - Chair of Transport FG
Chung (JC) SG Volunteer - Chair of Environment FG
Ethne Bartup (EB) SG Volunteer - Chair of Facilities FG
Jane Marlow (JM) Clerk

- 1 **Apologies for absence** – GC was unable to attend due to illness.
- 2 **Declarations of business interest** – there were none.
- 3 **Composite minutes of meetings held 24th and 31st January 2022** - were accepted as an accurate record.
- 4 **Matters arising** - CB confirmed that Community Land Trust (CLT) would be on 14th February agenda. The tasks to be addressed were itemized in the agenda.
- 5 **Minutes of Focus Groups** - there were none.
- 6 **Task List items:**
 - a) **Key views - for conservation area, LHAs and SLA** - it was considered that there are potentially three further views 1) from footpath off Rossett Green Lane, 2) from location of Mercedes Garage and 3) from the PSJFC entrance gate towards All Saints.
 - b) **LGS Assessments - for additional sites not currently listed under Policy GNE3 (p15)** - consideration was given to the map illustrating the LGS. To remove duplication, the areas shown as Crimple Meadows Valley Grassland and Crimple Meadows Valley Scrub and Woodland to be renamed as Crimple Valley (etc.). It was agreed that the Bellway green area would also be included. Given the above amendments, the SG accepted the map which would be passed to MD.
 - c) **Recent examples of tree loss as a result of development (ref p17)** - recognition given to the sorry state of some trees on Princess Royal Way (A61) in the vicinity of the new roundabout leading down to Thirkill Drive. Newsletter request would be made regarding any parishioners' recognition of tree loss and / or other "important" hedges.
 - d) **Harrogate Till Aquifer non-planning community action (ref p19)** - SG felt this would be difficult to identify - and address - and would check their filed history with regards to map identification of drainage / flooding / parish springs, etc.
 - e) **NDHAs assessments** - consideration would be given to inclusion of Spring Lane Farm but only after consultation with the owner (to be included on 14th February agenda). JC confirmed that the Memorial Hall is included with an assessment of the Burn Bridge bridge nearly completed (and would be available for 14th February meeting). Given the dilapidated state of the Almsford Bridge it was agreed that it would not be included for assessment.
 - f) **Identification of new desired footpath / bridleway links and stretches of existing in need of improvement / repair – including map showing locations (NB also consider route for cycle link from Pannal village to National Cycle Route 67 on Rudding Lane – ref P27)** - the following potential footpaths were additionally identified:
 - Sandy Bank Woods down to the access area behind St Robert's Church
 - Footpath to Almsford Bridge and beyond to include an A61 pedestrian island crossing
 - To enquire about the currently blocked footpath over the railway line in vicinity of the Mercedes Garage
 - Remove the proposed footpath running parallel with Follifoot Road
 - Clarify footpath location in area near Walton Park / Long Acres Recreation Ground
 - In consideration of the National Cycle Route 67, increase / improve footpath space to enable cyclists' use from the A61 junction along Follifoot Road to the parish boundary
 - HW to update the maps with new and revised footpaths and send to JC.
 - g) **Highway improvements - ref non-planning community actions / Policy TTT6 (ref p30/1)** -

- Propose 20mph signage at the top of Spring Lane with possible placement of a chicane.
- SG recognised that Burn Bridge Road already has a speed indicator device installed and that data has established that it is volume of traffic which is the problem, not speed. Members agreed that siting of traffic lights at Burn Bridge bridge could potentially alleviate traffic volume (by displacement) and would - in addition to the road's existing traffic calming features - exert further control measures.
- SG agreed that speed control on Yew Tree Lane was well-nigh impossible.
- Modifications of the junction at Follifoot Road with Drury Lane would improve traffic flow.
- The allocation of disabled parking spaces by Crimble Meadows recreation ground would be a convenience to users.
- Ascertain the reason as to why Pannal station car parking area is the only chargeable one on the line.
- Creation of a cycle box at the traffic lights on the A61 junction with Pannal Bank / Station Road would facilitate safety and traffic flow.

Outstanding tasks which will be included on 14th February agenda:

- 1) NDHA Assessments - a) (for consideration) Spring Lane Farm and b) Burn Bridge bridge
- 2) Community facilities evidence for PO & Village Store, Doctor's Surgery, Black Swan (MD to supply Ethne with examples from other NPs)
- 3) Information from Housing FG / DO
- 4) Bottom out Community Land Trust issue – ref P39

7 Date of next meeting - for SG members only: Monday 14th February 2022 at 6.30pm

8 Date of meeting and to include MD - Monday 28th February at 6.30pm

Jane Marlow
Parish Clerk
8th February 2022