

Pannal and Burn Bridge Parish Council

Under the Local Government Act 1972, Section 101, and as used previously by the Parish Council for their January 2022 decision-making:

“Parish Clerk shall enact any decisions made regarding council business after consultation with the Chairman and Vice-Chairman or - in the event of unavailability of either of those - with one other councillor”

The following items were decided on 10th February 2022:

- 1 Review of HBC Parameters Plan (PP) meeting for stakeholders (excluding traffic considerations now within the Infrastructure Delivery Plan) 20th January 2022** - councillors considered that any PP which did not include traffic / infrastructure mitigation measures was basically meaningless. Decision made that HBC cabinet members would be written to individually and strongly requesting suspension of the PP (which is due to come before members for writing off on 22nd February) and pending inclusion of the Infrastructure Delivery Plan as one is co-independent of the other.
- 2 Consider “Lessons Learnt” review by HBC regarding the Dunlopillo Prior Notification (PN) case** - councillors were not at all appeased by Officer John Worthington’s seeming address of the mis-handling of this PN. Reply would be made qualifying inaccuracies and inefficiencies not only within his report but also with HBC’s procedures and process with regard to this PN which have been largely ignored. Stray Ferret would be informed accordingly.
- 3 Neighbourhood Plan**
 - a) Noting of Steering Group Minutes dated 30th November 2021 - noted by councillors.
 - b) Any other matters - status of NP currently receiving intense attention and address by SG members.
 - c) Project Plan timescale - largely on track with anticipated submission to HBC by October 2022.
- 4 Parish Council May election**
 - a) Promotional flyer round Bellway estate houses (96 occupied) - as circulated.
 - b) Teams meeting invitation circulated for Wednesday 16th February 5.30pm from HBC Elections Department regarding the process for parish council nominations and extended to two parishioners expressing interest.
- 5 Consider a parishioner’s request to expand the children’s playground equipment on Crimple Meadows** (details included in covering email) - a number of requests had been made for a further provision of children’s play equipment on Crimple Meadows and which could include equipment which would enable use by 2-4 year olds. To make request to HBC for their possible provision. In addition, to ascertain if HBC would give their permission for a footpath to be made from Crimple Meadows up the right-hand side of the recreation ground to the children’s playground / adults’ gym equipment.
- 6 Monitoring of adult gym equipment (RD)** - weekly / regularly checked by a councillor and all currently in good order. To consider provider of annual safety / maintenance checks of which HBC could be an option and to ascertain the extent of the checks that would be made.
- 7 Consider draft Business Continuity Plan for the Parish Council** - agreed that a £1,000 budgetary allocation be made as a contingency for supply in a clerk’s absence. Pending consideration of “cloud” back-up, draft Plan to be included on the March agenda.
- 8 Queen’s Platinum Jubilee – comments from zoom meeting held with interested community groups** - councillors had received copy of the notes / actions arising from the zoom meeting. Confirmation made that both HBC and PSJFC had been contacted regarding any monies available to

support the parish events. To enquire if PVH is available to be booked as a contingency for Sunday 5th June afternoon.

- 9 Consider request for improved signage on Church Lane by Quarry House** - Cllr Trotter's offer to include councillors' request (on his site visit to Pannal to review possible pedestrian crossing in the location of the railway bridge) to look at possible "concealed entrance" signage towards the bottom of Church Lane and in the vicinity of Quarry House was much appreciated. In response to request, three site options were mooted as being feasible for a new policeman's speed-gun training 1) Westminster Drive during school drop off / collections times, 2) Spring Lane at morning commuter time and 3) Walton Park during the Drury Lane closure of 23rd March-1st April.
- 10 Consider path across Crimple Meadows to children's play / adults' gym equipment** - as discussed under item 5).
- 11 Minutes of extraordinary meeting on Saturday 29th January 2022 to formally adopt precept** - RESOLVED to accept the minutes as a true record.
- 12 Finance:**
 - a) RESOLVED to continue membership of the CPRE (£36) and Civic Voice (£50) for the new finance year
 - b) The current account and bank statement as at 10th February were approved by email and signed off by Cllrs Birchall, West and Oswin
 - c) The payment of invoices and expense claims received at 10th February were approved and signed off by Cllrs Birchall, West and Oswin by email and which included Zoom monthly subscription / clerk's salary / DO Planning Training
 - d) Receipt of NYCC Locality Budget (with appreciation to NYCC Cllr Cliff Trotter) towards repair of the telephone kiosk and receipt of Neighbourhood Plan grant

In addition, it was RESOLVED to accept the Zurich annual insurance premium of £444 for new finance year 2022-2023 of which the nominal increase now included £27,000 of equipment cover.

Jane Marlow
Parish Clerk
11th February 2022