

**Pannal and Burn Bridge Parish Council**  
**Neighbourhood Plan Facilities Focus Group**  
**Meeting held on Zoom 9 July 2021**

Present: Ethne Bartup (Chair and notes), Geoff Catley, Tony Hodgson, Mick Metson

Apologies: Anita Hawker

1. Minutes - accepted
2. Matters arising - all to be discussed in item 5
3. Declaration of Interests

The form easy to complete on a PC  
TH to forward form to MM

4. Local Plan and PID

All have received the Parish document and TH established that the SurveyMonkey site is active and looks use friendly.

EB emphasised the importance of community involvement in the PID and suggested that we encourage all appropriate friends and neighbours to complete the questionnaire.

5. Facilities

EB stated that the Steering Group advised that the current report needs reordering to emphasise

- **the identified community buildings and their use**
- **show the user organisations and the frequency of use**
- **the approximate fraction of the users who live in the Parish**

The Care homes should not be included as it appears that neither are used for community purposes.

Crimple Meadows Recreation field also is not considered a facility and is to be included in 'Open Green Spaces'.

EB's suggestion that the red **Telephone Book Swap Box** be included in the list was accepted.

**\*Where possible, EB requested that the information collected is given in a 4 column table so it can be copied and pasted into the composite report.**

See the table and suggested headings on the next page.

Realistic **Ad hoc** users should be based on historical (pre-covid) data and added at the bottom.

	Facility name (listed geographically)			
Day	User group name	Duration - hours	Frequency	Appox % Parishoners
	Pannal Golf Club - Steve Cobb			
	Pannal Community Sports Club - Tony Hodgson			
	Pannal Village Hall - Geoff Catley			
	Pannal Telephone Box Library - Ethne Bartup			
	Pannal Dental Surgery - Ethne Bartup			
	Pannal Doctors' Surgery - Ethne Bartup			
	St Robert's Parish Church - Anita Hawker			
	Pannal School - Ethne Bartup + HW/CB			
	Pannal Scout Hall - Anita Hawker			
	Pannal Methodist Church - Mick Metson			
	Pannal Cricket Club - Ethne Bartup			
	Black Swan - Ethne Bartup			

**The group agreed that the information gathered to be returned to EB by 1 September for collation.**

**6. Next Meeting: Tuesday 14 September 10:00 for 10:15 start.** The meeting closed at 10:55.