

**Pannal and Burn Bridge Parish Council
Neighbourhood Plan Steering Group Meeting
Held by Zoom on Thursday 2nd September 2021**

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| Present: | Mike Dando (MD) | (Directions Planning: Associate) |
| | Cathy Burrell (CB) | PC and SG Chairman |
| | Jane Chung (JC) | SG Volunteer - Chair of Environment FG |
| | Howard West (HW) | PC and SG - Chair of Transport FG |
| | Geoff Catley (GC) | SG Volunteer |
| | Jane Marlow (JM) | Clerk |

- 1 **Apologies for absence** - had been received from Ethne Bartup.
 - 2 **Declarations of business interest** - there were none.
 - 3 **Minutes of meeting held 16th August 2021** - accepted as an accurate record.
 - 4 **Matters arising** - item 6) "Consideration of the Part 1 AECOM Report": Part 1 duly annotated with report received. Action: CB to take and send to MD a couple of photos of Rossett Green Lane to demonstrate the character of the area.
 - 5 **To consider the PID grid as assembled by MD (Pages 79-88 "Traffic, Transport and Travel")** - with members particular consideration to be given to the "yellow" highlighted draft responses/actions with confirmation of the "green" highlighted actions. Following annotations to the grid made by MD.
- NB – see 'PID Consultation Results Grid FINAL' pdf for full details – copy held by Clerk.
- 6 **Any other business** - MD confirmed that he had invoiced Directions Planning for completion of Stage 1 of the NP work with a slight plus / minus swing between Stages 1, 2 and 3 (considerable time spent on Stage 3 being compilation of the grid) but that the bottom line pretty much equated to the expectation of costs against the work completed. The PC would duly receive the invoice. MD confirmed that he was on leave 10th-26th September, inclusive. MD's work was recognised and much appreciated by members with thanks given.
 - 7 **Date of next meeting - Monday, 6th September 2021 by Zoom at 6.30pm.**

JM / 050921