

Pannal and Burn Bridge Parish Council
Neighbourhood Plan Environment Focus Group Meeting
Held by Zoom on Monday 12 April 2021

Minutes – Final

Present: Mike Bramley, Jane Chung (Chair), Neil Permain, Philip Thompson

Introductions: Each member provided some background about themselves.

Background to work of Focus Group (FG): Jane Chung provided a brief history of the project to-date (Attachment 1) together with a recommendation that the Otley Neighbourhood provided a good example of what goes into a Neighbourhood Plan and to the work of our consultant, Mike Dando. The Otley Plan can be found at <https://www.otleytowncouncil.gov.uk/wp-content/uploads/2020/01/Otley-Neighbourhood-Plan-Final-Version.pdf>

First tasks: The tasks set for the FG were reviewed (Attachment 2) together with relevant definitions from the Historic England website, i.e. those for Designated Heritage Assets, Non-Designated Heritage Assets and Local Green Space (Attachment 3).

Under these definitions, all properties identified in the previous Landscape and Environment Focus Group work apart from the Methodist Church Hall and the Old School Room (now the Scouts Hall) are already Designated Heritage Assets as they are part of an existing Conservation Area. *NOTE: Subsequent to the meeting it was realised that the Old School Room is also within the Pannal Conservation Area and therefore a Designated Heritage Asset.*

Mike Bramley suggested that Wesley Cottage on Spring Lane and Spring Lane Farm were also candidates for consideration as Non-Designated Heritage Assets. Looking forward to gaining support for any proposals, Neil Permain felt that the main thing to be considered was the benefit as well as the downside for owners of such properties and also for the area as a whole. Mike felt that properties should not appear on the final list of Non-Designated properties if it was counter to the wishes of the owners. There was general agreement on the need to control the flow of information until stakeholders have had an opportunity to express their preferences.

The Neighbourhood Planning process differentiated between those heritage assets that were already protected and those heritage assets that were of value to the community but that may not have protection. Jane advised that a way of providing protection to parts of the Parish not currently protected was to identify extensions to or satellites of the current Conservation Area. This did not appear to have been considered by earlier FG work.

Philip pointed out that some of the Local Green Spaces identified, such as the Village Green and the Meadows Recreation Area adjacent to Allen Woods were within the Pannal Conservation Area which may offer some level of protection. Jane to clarify this point with the consultant.

Neil asked what the timescale for the work was and Jane explained that the target was to get a draft of the Neighbourhood Plan available for community consultation in early 2022. This will of course be dependent on the FG completing their tasks and this timeframe was as yet unknown.

Everyone agreed to meet again on Thursday 6 May @ 5:30 via Zoom to discuss everyone's input with respect to:

- Candidate sites for Local Green Space Protection
- Potential Conservation Area extensions/satellites
- Potential Non-Designated Heritage Assets – note that heritage assets are not just buildings, they are anything of heritage value to the community that is not currently protected, e.g. milestones, bridges, gateways, burial grounds, etc.