

# **Pannal and Burn Bridge Parish Council**

## **Pannal and Burn Bridge Parish Council Meeting**

### **TO BE HELD REMOTELY DURING THE PRESENT CORONAVIRUS SITUATION**

Start time: 6.00pm on Thursday 14<sup>th</sup> May 2020

All meetings of the Parish Council are open to the Press and Public  
Should you wish to remotely attend the meeting please contact the clerk  
[parishclerk@pannalandburnbridge-pc.gov.uk](mailto:parishclerk@pannalandburnbridge-pc.gov.uk) by no later than  
Tuesday 12<sup>th</sup> May declaring your interest

### **A G E N D A**

- 1) Apologies for Absence
- 2) Declarations of interest
- 3) Approval of Minutes of 9<sup>th</sup> April 2020 meeting
- 4) Opportunity for public comment for items not on the agenda
- 5) To approve any actions taken by the Parish Council / clerk since the last meeting (as circulated) including ratification of a) addendum to the Council's Standing Orders regarding the holding of "remote" meetings and b) in line with L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020: ratification that the Annual Parish Council Meeting together with the Annual Parish Meeting be postponed until May 2021 with the continuation of the current Chairman and Committees until that time (unless the Council decides to hold a meeting / elect a Chairman earlier)
- 6) To decide on purchase of Speed Indicator Device(s) for temporary siting on private land
- 7) To consider quotation for further Neighbourhood Plan work in conjunction with the updated master plan
- 8) To update on the presentation of a common approach with Pannal School to HBC regarding future use of PN20 site as recommended at the last meeting (as circulated)
- 9) To update on Thirkhill Drive situation – traffic calming and signage
- 10) To update on Coronavirus help actions
- 11) To consider any follow-up actions in relation to the report from Burn Bridge residents (circulated) regarding speeding through Burn Bridge Lane and Yew Tree Lane
- 12) To confirm volunteers for Neighbourhood Watch and advise PCSO
- 13) To consider suggestions for Community Expenditure as per attached list
- 14) To consider / approve choice of internal auditor for the Annual Report process
- 15) To consider clerk's contract (now mandatory requirement) (attached)
- 16) To consider (annual) clearance of parish's footpaths / overgrowth of vegetation
- 17) Finance:

## **Pannal and Burn Bridge Parish Council**

- a. Remote approval of the current account and bank statement up to 14<sup>th</sup> May
- b. Remote approval of payment of invoices and expense claims received up to 14<sup>th</sup> May which included Lanyards for volunteer badges / IT support for clerk and Chairman / purchase of new adult defibrillator pads / clerk's May salary / clerk's additional hours in support of the parish volunteer group set up / website domain renewal / purchase of Zoom facility for unlimited use for remote meetings

18) Date and time of the next Council Meeting –11<sup>th</sup> June 2020 (anticipated to be by electronic medium)

Jane Marlow  
Parish Clerk  
8<sup>th</sup> May 2020