

Pannal and Burn Bridge Parish Council

Meeting to be held in the Function Room of Pannal Village Hall

Start time 7.00pm on Thursday 13th March 2025

All meetings of the Parish Council are open to the Press and Public

Agenda

- 1/03.25 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors**
- 2/03.25 To receive declarations of interest in the matters to be transacted at the meeting**
- 3/03.25 To consider any applications by councillors for dispensation**
- 4/03.25 Opportunity for public comment for items not on the agenda – *Members of the public are invited to address the council on any matter over which it has power, for a maximum of three minutes. Those wishing to speak on an item which is on the agenda may be invited to speak at the beginning of that item***
- 5/03.25 To consider for approval the Minutes of meeting held 13th February 2025**
- 6/03.25 Any update regarding potential allotment site**
- 7/03.25 Draft presentation of proposed website i) councillor photos**
- 8/03.25 Communication – with parishioners**
- 9/03.25 Village matters:**
- a) Any update regarding Beacon Lighting event – update and 1) agree expenditure for beacon burner at a cost of £349 and 2) re-consider for approval Beacon Risk Assessment**
 - b) Family Fun Day (Sunday 11th May) – consideration of arrangements and provision with confirmation made that Slackline is booked at agreed cost £750**
 - c) Litter Pick – preferred date by organisers of Saturday 12th April with councillor consideration of participation**
 - d) Update of councillor’s checks regarding the adult gym equipment**
- 10/03.25 Consideration of Forecast Outturn Statement April 2024-year-to-date with any additional documents**
- 11/03.25 Law and Governance:**
- a) Consider for re-adoption the council’s Reserves Policy**
 - b) Annual Parish Council meeting – Thursday 15th May 2025 at 7pm**
 - c) Please note: May Parish Council meeting to be held Thursday 8th May 6-8pm and before the Beacon Lighting event**
 - d) Neighbourhood Plan – suggested priority focus**
- 12/03.25 Finance:**
- i) The current account and bank statement at 13th March were approved by email and signed off by Cllrs Burrell, Permain and Farrar**
 - ii) The payment of invoices and expense claims received at 13th March were approved by email and signed off by Cllrs Burrell and Permain and which included clerk’s March salary £921.60 / HMRC final quarter £599 / PVH final quarter £114 / InspiIT support £30 / Microsoft (5) £12.36 / Zurich Municipal £542.71 / Cllr expenses £20**
 - iii) Above invoices to be signed off by councillors together with spreadsheet bank reconciliation**

Pannal and Burn Bridge Parish Council

- iv) Approval of NALC Cllr Helen Hayes Planning training Oct 25 £42
- v) Approval of clerk Cloudy IT Microsoft 365 training £35
- vi) Confirmation of receipt of Locality Budget in sum of £4,280
- vii) Consideration regarding any need for additional clerk's hours

13/03.25 Date and time of the next Council Meeting - Thursday 10th April at 7.00 pm

Signed by Jane Marlow, Parish Clerk, 6th March 2025