

Pannal and Burn Bridge Parish Council

Staff Committee Meeting

To be held in the Function Room, Pannal Village Hall
start time: 6.00pm on Thursday, 9th January 2025

A G E N D A

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of meeting dated 12th December 2024
- 4 Review previous actions
- 5 **Sickness Policy** – consider and review
- 6 **Review / agree policy documents created:** Sickness Notification / Sickness Return to Work form / Holiday form / Annual Appraisal form
- 7 **Review of staffing policies still required and agree implementation order**
- 8 **Any other matters**
- 9 Date of next meeting: 6pm 13th February 2026

J Marlow
Parish Clerk
3rd January 2025