

Pannal and Burn Bridge Parish Council
Meeting to be held in the Function Room of Pannal Village Hall
Start time 7.00pm on Thursday 13th June 2024
All meetings of the Parish Council are open to the Press and Public

Agenda

- 1/06.24** To receive apologies for absence – to consider for approval reasons for absence submitted by councillors
- 2/06.24** To receive declarations of interest in the matters to be transacted at the meeting
- 3/06.24** To consider any applications by councillors for dispensation
- 4/06.24** **Opportunity for public comment for items not on the agenda** – *Members of the public are invited to address the council on any matter over which it has power, for a maximum of three minutes. Those wishing to speak on an item which is on the agenda may be invited to speak at the beginning of that item.*
- 5/06.24** To consider for approval the Minutes of (extraordinary) meeting held 30th May 2024
- 6/06.24** To consider received emails regarding proposal for off road path linking Pannal to Weetons / the football club
- 7/06.24** To review any situation going forward with regard to the parishioner complaint (and consider to resolve the appointment of an independent person as impartial arbitrator to the Complaints Committee)
- 8/06.24** To report back regarding attendance at 10th June YLCA Harrogate Branch meeting at the Council Chambers, Harrogate (Cllr Elatia Sharkey with apologies from Cllr Neil Permain)
- 9/06.24** To receive and note the Internal Audit report with consideration of any auditor recommendations including that relating to the Clerk's contract v salary reimbursement
- 10/06.24** To approve and sign Section 1 of the AGAR – Annual Governance Statement 2023-2024
- 11/06.24** To approve and sign Section 2 of the AGAR – Accounting Statements 2023-2024
- 12/06.24** Confirmation of dates for the exercise of Public Rights (Monday 17th June-Friday 26th July 2024)
- 13/06.24** To consider to adopt “Guidance for members of the public to attend meetings”
- 14/06.24** To consider nomination of a councillor to annually review council assets
- i) Notice of annual Sportsafe inspection of adult gym equipment (7th July) at a cost of £99
- ii) Receipt of regular inspection checks undertaken by Cllr El Sharkey
- 15/06.24** To receive feedback from the 6-9th June D-Day 80 anniversary and family “Fun Day”
- 16/06.24** To update regarding the May meeting with NYC Highways
- 17/06.24** “Walk the Bounds” – progression of the plan
- 18/06.24** Community Speedwatch – dates and placement
- 19/06.24** **Finance:**
- i) The current account and bank statement at 13th June were approved by email and signed off by Cllrs Burrell, Permain and Farrar
- ii) Councillors to sign off Lloyd's 28th March 2024 Bank Statement reconciliation with Parish Council accounts reconciliation
- iii) The payment of invoices and expense claims received at 13th June were approved by email and signed off by Cllrs Burrell, Permain and Farrar and which included Zoom monthly subscription £15.59

/ Dropbox £9.99 / clerk's salary £892 (inc. £464.50 extra hours) / FlexibubbleArt NP map amendments £693 / APH D-Day Flyer printing £81.60 / Viking 5xreams A4 paper £37.62 / Reimburse clerk expenses for Ebay Gas lighter for beacon £8.99 + D-Day Prosecco £207 + refreshments for NYC Highways meeting £10.35 + D-Day juice £6.00 + D-Day cups £6.00+ 3xextra meeting Pannal trips and mileage £40 / Strimming costs for Pannal Green £130

- iv) Above invoices to be signed off by councillors
- v) To receive, consider and adopt NALC amended Financial Regulations (4/2024)
- vi) Annual consideration and resolution to continue payment by BACs to the council's creditors
- vii) Consider current regular contracts / obligation and payments for current year
- viii) Consideration regarding any need for additional clerk's hours

20/06.24 Date and time of the next Council Meeting - Thursday 11th July 2024 at 7.00 pm

Jane Marlow

Signed by the Parish Clerk

(can be contacted via email parishclerk@pannalandburnbridge-pc.gov.uk)

7th June 2024