

Meeting of Pannal and Burn Bridge Parish Council

To be held in the Function Room of Pannal Village Hall

Start time 7.00pm on Thursday 11th January 2024

All meetings of the Parish Council are open to the Press and Public

Agenda

- 1/01.24 Election of Chairman and Vice Chairman
- 2/01.24 Receive and sign the Chairman's Declaration of Office
- 3/01.24 Apologies (with authorisations) for absence
- 4/01.24 Declarations of interest (with consideration of any dispensations)
- 5/01.23 Opportunity for public comment for items not on the agenda
- 6/01.24 Approval of Minutes of meeting held 14th December 2023
- 7/01.24 **Councillor casual vacancy: NYC posted notice – “If by 10 January, 2024 (14 days after the date of this notice) a request for an election to fill said vacancy is made in writing to the Returning Officer at the address below by TEN electors for the said Parish, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.”**
- 8/01.24 **i) Resolve to temporarily suspend Standing Order 7 a) in consideration of a matter relating to Crimple Meadows contractual work by resolution to use Standing Order 26 a)**
ii) Redebate financial contribution for work undertaken
iii) Update regarding work progress on Crimple Meadows footpath and entrance drainage
- 9/01.24 Parish noticeboard at St Robert's church – resolve to pay installation invoice of £341.98
- 10/01.24 Consider a) arrangements for D-Day anniversary celebrations: beacon lighting Thursday 6th June and Sunday 9th June family celebrations with b) any uplift / storage of the PC beacon
- 11/01.24 Status of Pannal Green in light of above event
- 12/01.24 Review Christmas tree lights provision with consideration of way forward
- 13/01.24 Consider purchase of storage chest for retention of council's miscellaneous items
- 14/01.24 January 2024 Newsletter
- 15/01.24 Consider instigation of the Parish Council's proposed formal complaint to NYC regarding the handling of the Western Arc infrastructure process
- 16/01.24 Finance:
 - a) Review / approve council's Standing Orders
 - b) Review / approve council's Financial Regulations
 - c) Consider any need to reimburse additional clerk's hours
 - i) The current account and bank statement at 11th January were approved by email and signed off by Cllrs Burrell, Permain and Farrar
 - ii) The payment of invoices and expense claims received at 11th January were approved by email and signed off by Cllrs Burrell, Permain and Farrar and which included Zoom monthly

subscription £15.59 / Dropbox £9.99 / clerk's January salary £1077.64 gross / clerk mileage expenses £13.50 / HMRC quarterly oncosts £654.20 / FlexibubbleArt NP mapping invoice £693.00 / Expenses Cllr West £6.45 / Cllr "out of pocket" expenses for church area autumn clearance £90 / Greenbarnes Ltd noticeboard £2,513.89 / S Doherty n'board installation £341.98 / PVH quarterly invoice £117 / Crimple Valley Fresh provision £12 / InspirIT domain renewal for clerk's email £40.95 / InspirIT cllr laptop and email issues repair £75 / School CotG gift £20

17/01.24 Date and time of the next Council Meeting – 8th February 2024 at 7pm

Jane Marlow, Signed by the Parish Clerk Dated 6th January 2024