

Pannal and Burn Bridge Parish Council Meeting

to be held in the Function Room of Pannal Village Hall

Start time: 7.00pm on Thursday 8th September 2022

All meetings of the Parish Council are open to the Press and Public

A G E N D A

- 1) Apologies for Absence
- 2) Declarations of interest
- 3) Opportunity for public comment for items not on the agenda
- 4) Approval of Minutes of 14th July 2022
- 5) Neighbourhood Plan – a) to approve website upload of Neighbourhood Plan Regulation 14 Grid and b) next meeting scheduled for Monday 3rd October 2022 at 6.30pm
- 6) Community Resilience Plan – proposal to defer until October meeting - information to be presented at YLCA 23rd September conference (confirm attendance by Cllr Andrew Farrar and Jane Marlow, clerk)
- 7) Community Governance Review – please see attached email with copy of consultation questions
- 8) S106 Commuted Sums for Open Spaces - Harrogate Pannal Ward and related Parish Councils
- 9) Consider placement / facility for Parish Council storage
- 10) Consider purchase and placement of Walton Park bench as suggested by a resident
- 11) SAAA (Smaller Authorities' Audit Appointments) is charged with undertaking a procurement exercise every five years, to appoint external auditors for all parish sector councils and parish meetings in England. Financial year 2021/2022 was the final year of the current PKF Littlejohn appointment. **Parish Council to decide if it wishes to opt out of the SAAA sector led auditor appointment regime.** (*With regard to that, YLCA would add that no parish authorities in England, opted out in the past five years and if an authority plans to do so, it needs to undertake thorough consideration of the various complex procedures required under statute to appoint its own external auditor. NB the NALC recommends that all councils and parish meetings remain opted into the auditor appointment regime).*
- 12) To determine the PC's response to NYC's Council Tax Reduction Scheme consultation
- 13) To determine actions regarding SID enhancement/renewal/addition
- 14) To decide on December date for Carols on the Green with consideration of tree lights
- 15) To approve expenditure (undetermined as yet) for the "turn round" of Pannal Green benches
- 16) To update on a) telephone kiosk maintenance and b) estimate for bird box installation
- 17) To approve (£15 pp) expenditure for E-learning "Understanding the Precept" session
- 18) To determine actions regarding Crimple Meadows recreation ground footpath and repairs to the entrance which is prone to flooding

19) Finance:

- a. The current account and bank statement as at 8th September 2022 were approved by email and signed off by Cllrs West, Oswin and Farrar
- b. The payment of invoices and expense claims received at 8th September were approved and signed off by Cllrs West, Oswin and Farrar by email and which included Zoom monthly subscription / Dropbox monthly subscription / clerk's salary / YLCA Conference / Installation cost of Jubilee bench

Jane Marlow

Parish Clerk

2nd September 2022