

## **Pannal and Burn Bridge Parish Council Meeting**

**to be held in the Function Room of Pannal Village Hall**

Start time: 7.00pm on Thursday 9<sup>th</sup> June 2022

All meetings of the Parish Council are open to the Press and Public

### **A G E N D A**

- 1) Apologies for Absence
- 2) Declarations of interest
- 3) Opportunity for public comment for items not on the agenda
- 4) Welcome to new Councillors Cliff Trotter and Andrew Farrar
- 5) Confirmation of the posting of the vacancy for co-opting an additional councillor
- 6) Approval of Minutes of 12<sup>th</sup> May 2022 meeting - meeting chaired by Cllr Dave Oswin in Cllr Howard West's absence. These would be considered for approval at 14<sup>th</sup> July 2022 meeting as Cllr Dave Oswin had given his advance apologies for absence for 9<sup>th</sup> June meeting.
- 7) Receive and sign the Chairman's declaration of office
- 8) To seek confirmation that Cllr Andrew Farrar agrees to join the Planning Sub-Committee
- 9) Completion of Internal Audit (23<sup>rd</sup> May 2022) and receipt of report
- 10) Approve Section 1 - Annual Governance Statement 2021-2022
- 11) Approve Section 2 - Accounting Statements 2021-2022
- 12) Confirmation of dates for the exercise of Public Rights - Monday 13<sup>th</sup> June-Friday 22<sup>nd</sup> July
- 13) Notice of HBC / NYCC Teams meeting 19<sup>th</sup> July re West Harrogate Infrastructure Delivery Plan / Schedule
- 14) Consider potential catering facility in Dunlopillo area
- 15) Consider parish monthly publication of SID data
- 16) Feedback from the Queen's Jubilee Celebrations (2<sup>nd</sup> and 5<sup>th</sup> June)
- 17) Finance:
  - a. The current account and bank statement as at 9<sup>th</sup> June 2022 were approved by email and signed off by Cllrs West and Oswin
  - b. The payment of invoices and expense claims received at 9<sup>th</sup> June were approved and signed off by Cllrs West and Oswin by email and which included Zoom monthly subscription / clerk's salary / Civic Voice annual membership / Jubilee Stickers / Internal Audit. Also Flying Colours bunting / QJ Portaloo provision / Book Token prize allocation / provision purchase for Beacon event / stamps

Jane Marlow  
Parish Clerk  
2<sup>nd</sup> June 2022