

## TERMS OF REFERENCE FOR TRANSPORT, TRAFFIC & SUSTAINABILITY (T,T&S) FOCUS GROUP

**Date:** 11 March 2019

### Instructions for all Focus Groups

- Use the *Otley Neighbourhood Plan* as the 'template' when providing the deliverables for each of the following tasks. This Plan is available from the following website <https://www.leeds.gov.uk/planning/planning-policy/neighbourhood-planning/otley-neighbourhood-plan>
- If there are any questions about what is expected seek guidance from the Steering Group.
- The Steering Group would like the deliverables from the tasks by the end of May 2019, and in its planning will assume this date will be met unless an alternate date (either as a single date for completion of all tasks or as a date per task) is provided within 7 days of the receipt of this Terms of Reference.

### Transport, Traffic & Sustainability – Tasks

1. Using any examples provided in the *Otley NP*, identify and map areas where there is a demonstrable need for additional parking and provide evidence of the need. Identify and map 'opportunity' sites for increasing the provision of parking places for station users and for a Pannal School park and stride scheme.
2. Map any part of the proposed Western Bypass that falls within the parish boundaries.
3. Using any examples provided in the *Otley NP*, identify and map areas where there is a demonstrable current or future need for additional traffic calming mechanisms or traffic flow optimization and provide evidence of the need.
4. Liaise with HBC to investigate the possibility of obtaining an *Air Quality Management Area* designation for any parts of the parish where it is felt that air quality may exceed the *National Air Quality Objectives*.
5. Determine if the various policies addressing electric vehicle charging points in the emerging *Harrogate District Local Plan* (i.e. TI1 clause C and TI3) can be strengthened by setting and recommendation of standards for charging point provision in parking areas.

### Reference Documents to be used and source

1. Harrogate District Local Plan  
([https://www.harrogate.gov.uk/info/20012/planning\\_and\\_development/1134/local\\_plan\\_submission](https://www.harrogate.gov.uk/info/20012/planning_and_development/1134/local_plan_submission))
2. Pannal NDP - Final Planning Scoping Report from Mike Dando  
(Distributed to FG Chair)
3. Otley Neighbourhood Plan  
(<https://www.leeds.gov.uk/planning/planning-policy/neighbourhood-planning/otley-neighbourhood-plan>)
4. Western Bypass  
<https://www.harrogateadvertiser.co.uk/news/transport/harrogate-relief-road-everything-you-need-to-know-1-8269885>

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5. National Air Quality Objectives ([https://uk-air.defra.gov.uk/assets/documents/National air quality objectives.pdf](https://uk-air.defra.gov.uk/assets/documents/National%20air%20quality%20objectives.pdf))
6. Air Quality Management Areas (<https://uk-air.defra.gov.uk/aqma/>)