

TERMS OF REFERENCE FOR LANDSCAPE & ENVIRONMENT FOCUS GROUP

Date: 11 March 2019

Instructions for all Focus Groups

- Use the *Otley Neighbourhood Plan* as the 'template' when providing the deliverables for each of the following tasks. This Plan is available from the following website <https://www.leeds.gov.uk/planning/planning-policy/neighbourhood-planning/otley-neighbourhood-plan>
- If there are any questions about what is expected seek guidance from the Steering Group.
- Tasks are divided into two groups – Group A and Group B.
- The Steering Group would like the deliverables from the Group A tasks by the end of May 2019, and in its planning will assume this date will be met unless an alternate date (either as a single date for completion of all tasks or as a date per task) is provided within 7 days of the receipt of this Terms of Reference.
- Group B tasks cannot be completed until the new *Harrogate District Local Plan* is signed off. The Steering Group, in its planning, will assume that deliverables from Group C tasks will be completed within 2 calendar months of the new *Harrogate District Local Plan* sign off, unless an alternate date (either as a single date for completion of all tasks or as a date per task) is provided within 7 days of this sign off.

Landscape & Environment – Group A Tasks

1. Using the examples provided in the *Otley NP* and what is in the *HBC 2011 Pannal Conservation Area Character Appraisal* document as a starting point, compile a list of the important views and vistas within the parish together with a description of each.
2. Using the examples provided in *Appendix 4 – Haworth, Cross Roads and Stanbury Neighbourhood Development Plan Local Green Space Sites Assessment* together with the *template* and *guidance* provided, define and map Local Green Spaces in the parish. Each Local Green Space identified should be mapped against *2018 National Planning Policy Framework* (NPPF) criteria with its boundaries defined on an Ordnance Survey base at an appropriate scale. Include in this analysis any Sites of Importance for Natural Conservation (SINC) plus any other sites within the parish that it is felt should be protected from development (e.g. the Marchup Grit formation at Sandy Bank) that are additional to the one already identified within the emerging Local Plan.
3. Using any examples provided in the *Otley NP*, determine if the various policies addressing the protection and planting of trees and hedgerows in the emerging *Harrogate District Local Plan* (i.e. NE3 clause D, NE4 clause A and NE7) lend themselves to greater localization in the context of the parish and document all such localization in the form of a draft policy.
4. Using any examples provided in the *Otley NP*, identify and map any improvements and additions to the existing network of footpaths, bridle paths and cycle paths.
5. Using examples provided in the *Otley NP*, determine if the various policies addressing the preservation and improvement of biodiversity in the emerging *Harrogate District Local Plan* (i.e. NE3 clauses B, C, and D, NE4

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- clause A and NE7) lend themselves to greater localization in the context of the parish and document all such localization in the form of a draft policy.
6. Using examples provided in the *Otley NP*, identify non-designated heritage assets that are **NOT** included in the *2011 HBC Pannal Conservation Area Character Appraisal* using *HBC 2014 Harrogate District Heritage Management Guidance Supplementary Planning Document* and document their specific development and design characteristics in the manner of the *2011 HBC Pannal Conservation Area Character Appraisal* document.
 7. Using examples provided in the *Otley NP*, develop a draft policy covering development and design within the Pannal Conservation Area based on the recommendations in the *2011 HBC Pannal Conservation Area Character Appraisal*. Make a recommendation with respect to any extension to or satellites of the Conservation Area. Map any such recommendations and identify any design/development guidance that is additional or different to that provided for the current Conservation Area.

Landscape & Environment – Group B Tasks

1. Using the example provided in the *Otley NP*, determine if there is scope for a more nuanced NDP policy approach with respect to the Special Landscape Area (SLA) that provides additionality to the emerging *Harrogate District Local Plan*, within the context of the emerging *Harrogate District Local Plan* policy. If so, provide suggested wording for such a policy as well as a description of the parish's particular SLA.
2. Using the example provided in the *Otley NP*, define and map local Green Infrastructure using the guidance in the *HBC 2014 Green Infrastructure Strategic Planning Document* and the broad scale mapping in the *2009 Yorkshire and Humber Green Infrastructure Mapping Project*. The maps in the latter can be used to define/provide more context for a more detailed mapping of the local area. Include any requirement to maintain physical continuity of habitats for the maintenance and enhancement of natural biodiversity using the guidance provided in NE5 and NE3 clause F of the emerging *Harrogate District Local Plan*.
3. Using examples provided in the *Otley NP*, determine if the various policies addressing footpaths, bridle paths and cycle paths in the emerging *Harrogate District Local Plan* (i.e. TI1 clauses C and F, TI4, HP5, GS7 clauses A and I) lend themselves to greater localization in the context of the parish and document all such localization in the form of a draft policy.

Reference Documents to be used

1. Harrogate District Local Plan
(https://www.harrogate.gov.uk/info/20012/planning_and_development/1134/local_plan_submission)
2. Pannal NDP - Final Planning Scoping Report from Mike Dando
(Distributed to FG Chair)
3. Otley Neighbourhood Plan
(<https://www.leeds.gov.uk/planning/planning-policy/neighbourhood-planning/otley-neighbourhood-plan>)

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4. HBC 2011 Pannal Conservation Area Character Appraisal (Google search)
5. Appendix 4 – Haworth, Cross Roads and Stanbury Neighbourhood Development Plan Local Green Space Sites Assessment (Distributed to FG Chair)
6. Local Green Space Assessment Template (Distributed to FG Chair)
7. Local Green Space Assessment Guidelines (Distributed to FG Chair)
8. 2018 National Planning Policy Framework (Google search)
9. HBC 2014 Harrogate District Heritage Management Guidance SPD (Google search)
10. HBC 2014 Green Infrastructure SPD (Google search)
11. 2009 Yorkshire and Humber Green Infrastructure Mapping Project (Google search)